

APASSC Early Graduate Student Researcher Award
Application Instructions

DEADLINE: Complete applications must be received **electronically** by midnight EST on September 15, 2009. Please send your completed PDF and/or Word files to eraward@apa.org.

PLEASE NOTE: It is EXTREMELY IMPORTANT that you do not submit any file(s) over 10MB in size. Our email systems block files over 10MB, which means we will never get your completed application. If the **sum** of your files is larger than 10MB, we suggest sending each attachment in a separate email.

Application checklist:

- APA Student Affiliate or Associate Member status**
- Application Form**
- Personal Statement**
- Abbreviated Curriculum Vitae**
- Two Letters of Recommendation**

Application instructions for each of the items on the checklist are below.

APA Student Affiliate or Associate Member status

You must be an APA student affiliate or associate member to apply for this award. If you are not currently an APA student affiliate or associate member, you may still apply for this award by submitting a Student affiliate membership application (www.apa.org/membership/stuapp.html) by September 15, 2009.

Application Form

The application form can be found at <http://www.apa.org/science/era-application-09.pdf> and must be signed by the applicant. Please submit the completed application form as a PDF.

After filling out, printing, and signing the application form you must scan it in and create a PDF. To do this you may use the 'create PDF, from scanner' feature in Adobe Acrobat if you have access to a scanner. If you do not have Adobe Acrobat or a scanner, often times Xerox machines will have an option to scan to PDF and email the file to you which you can then forward to us. If neither of these work as an option for you, contact your school's IT department and ask for assistance.

Personal Statement

Your personal statement should be 1500 words maximum. Be sure to include:

- Information on your past research experience, including a section that highlights at least one project the student has completed recently (within 12 months preceding the date of application). Up to one page of tables/figures may be included (optional);
- Information about your current research and why it is important;
- Future directions for your research.

This file may be submitted as either a Word document or a PDF.

Abbreviated Curriculum Vitae

Your abbreviated curriculum vitae should be 2 pages maximum.

This file may be submitted as either a Word document or a PDF.

Two Letters of Recommendation

Your letters of recommendation should come from advisors and/or professors and should be a maximum of 1 page each. Please communicate to the faculty members who will write your recommendation letters the importance of adhering to this page limit. Please do not submit more than two letters of recommendation. Only two letters will be forwarded for review.

The letter writers must submit the letters directly to eraward@apa.org. Please be sure to give your letter writers information about the 10MB limit.

All submissions must follow APA style, using no less than 10 pt. font, and 1 inch margins. We ask that you submit each required document as a separate file. Do not send any files over 10MB in size. If you are having trouble meeting this requirement, please contact [Kirk Waldroff](#) at the APA Science Directorate for assistance.

Please note that incomplete applications will NOT be considered. To ensure you've submitted all materials, refer to our application checklist, above. Remember to retain copies of all of your application materials.

While multiple students are eligible to apply from the same department or university, a maximum of one applicant may be selected from any given institution.

Please do not contact the Science Directorate to verify receipt of your application. Instead, please use an automatic receipt function on your email message to verify receipt by the Science Directorate.

Decisions will be made in mid-November 2009. All applicants will receive notice by email of the award decisions.

If you have questions, please contact the APA Science Directorate via [email](#) or phone: 202-336-6000.