AMERICAN PSYCHOLOGICAL ASSOCIATION

PUBLIC INTEREST POLICY INTERNSHIP

Reference Survey

The American Psychological Association's Public Interest Policy Internship provides graduate students with first-hand knowledge of the ways in which psychological research can inform public policy and the roles psychologists can play in its formulation and implementation. You have been selected by the student to provide a letter of recommendation for their application to the APA Public Interest Policy Internship for the 2012-2013 academic year. In addition to your letter of recommendation, you are asked to complete the short survey below.

DIRECTIONS: *Fill in your name and the applicant's name. Within each category, please select ONE box that best describes your observation of the applicant's performance. An optional space is provided at the bottom of the survey for any additional explanatory comments or relevant information you would like to share with the selection committee. Please attach a completed* Reference Survey *to your letter of recommendation.*

YOUR NAME: _____ **APPLICANT'S NAME:** _____

APPLICANT PERFORMANCE RATINGS

CATEGORY	1: *Low Performance*	2: *Below Average / Needs Improvement*	3: *Average Performance*	4: *Above Average Performance*	5: *Outstanding / Exceeds Expectations*	*N/A*
INITIATIVE	Demonstrates resourcefulness in determining introductory steps to begin or to complete a plan or task.					
	○	○	○	○	○	○
PROBLEM SOLVING	Ability to identify correctly, to respond appropriately, to develop and weigh alternatives, and to commit oneself to a decision or resolution to a problem.					
	○	○	○	○	○	○
FLEXIBILITY	Ability to vary behavior according to situational demands; when confronted with high stress is able to successfully reassess priorities and effectively troubleshoot new solutions or ideas.					
	○	○	○	○	○	○
TECHNICAL APTITUDE	Ability to learn and apply new and complex job-related information in a timely manner.					
	○	○	○	○	○	○
TEAMWORK & INTER-PERSONAL	Effectively collaborates with others to accomplish organizational or project goals; can relate to and communicate with individuals of diverse backgrounds.					
	○	○	○	○	○	○
CONFI-DENTIALITY	Ability to ensure the limited accessibility of information to only those authorized for access.					
	○	○	○	○	○	○
WRITTEN & VERBAL APTITUDE	Ability to express ideas and to summarize highly technical information clearly, concisely, and logically for various audiences through both verbal and written communications					
	○	○	○	○	○	○

ADDITIONAL COMMENTS:

OFFICE USE ONLY	TOTAL:

Reminder: **Please attach a completed *Reference Survey* to your letter of recommendation.**

Questions? Please contact . Ŝƴ±ƻƴl·ŎKŜƴƸ {Ŝƴƛƻ[ŜƎƛǎƭl·ǘƛǾŜ !ǎǎƛǎǘl·ƴǘ
Public Interest Government Relations Office at (202)336π6лфm or ōǾƻƴl·ŎKŜƴƸ l·ǘl·ƴƻ[ƎƎ