

HOTEL REGISTRATION FORM

- Do not send this form to the association.
- Send it to Experient.
- Please use one form per room.
- Make copies as needed.

INSTRUCTIONS

Hotel reservations can be made through Experient by INTERNET, FAX, PHONE, OR MAIL between APRIL 15, 2009, and JULY 21, 2009. All requests will be processed on a space-available basis. To reserve a room for the APA convention, choose ONE of the following methods:

INTERNET: Beginning April 15, fill out the form and submit it directly by using the interactive Web site at WWW.APA.ORG/CONVENTION, or

TELEPHONE: Call Experient, Monday-Friday, 8:00 a.m.-5:00 p.m. CST at (800) 974-3084 (toll free) or (847) 996-5876 (international), or

FAX: Send a completed housing form, one copy per request, to (301) 694-5124, or

MAIL: Send a completed housing form to Experient, P.O. Box 4088, Frederick MD 21705.

CONFIRMATIONS

Experient will send you a confirmation. Review it carefully for accuracy. If you do not receive a confirmation via e-mail, fax, or mail within 14 days after sending your request, please contact Experient at ampsy@experient-inc.com, (800) 974-3084, or (847) 996-5876.

ROOM RATES/TAXES

To take advantage of the special APA convention rates, be sure to book your reservation by July 21, 2009. After July 21, 2009, the official APA blocks will be released and the hotels may charge significantly higher rates.

All rates are per room night, in Canadian dollars, and are subject to tax (subject to change). Some hotels may charge additional fees for rooms with more than two occupants. When making a reservation, please provide room and bedding preferences in the Special Needs section of the housing form. The hotels will assign specific room types upon check-in, based upon availability.

GUARANTEE

All hotels require a guarantee with each reservation request. Requests received without a credit card for the required guarantee will not be processed. Please fill out the credit card information entirely. Credit cards must be valid through August 2009 to be processed and considered a proper guarantee. No checks, money orders, or wire transfers will be accepted.

CHANGES/CANCELLATIONS

Changes/cancellations made on or before July 21, 2009, should be made directly with Experient. After July 21, 2009, you must contact your confirmed hotel directly. Deposits are fully refundable for cancellations received prior to 72 hours of arrival. Deposits will be forfeited for cancellations made within 72 hours of scheduled arrival.

Housing for the APA convention will open on April 15, 2009. Send confirmation to:

First Name MI Last Name

E-mail Address

Daytime Phone (If number is not within the U.S., please provide the ENTIRE number needed to reach you from the U.S.)

Fax

Company/Institution (if applicable)

Address

City/State/Province

Zip or Postal Code/Country

HOTEL INFORMATION

Arrival Date Departure Date

Hotel Selection: (List three choices in order of preference.)

First Second Third

Reservations will be processed on a first-come, first-served basis. If all three requested hotels are unavailable, please process this reservation according to:

Comparable room rate Proximity to conference site Do not book if unavailable

Room Type

No. of people to occupy room No. of beds requested in room

List all room occupants:

Nonsmoking room requested

Special needs: _____

Wheelchair-accessible room required

Required Guarantee Information:

BY CREDIT CARD ONLY

Type of Card American Express MasterCard VISA Discover Diner's

Account Number

Expiration Date

Name of Cardholder

Cardholder Signature