

Association of Psychologists in Academic Health Centers

BOARD CONFERENCE CALL

Wednesday, June 13, 2007, 5:00-6:00 PM, ET

Minutes

2007 Board Members Present: Cheryl King, John Linton, Jerry Leventhal, Patrick Smith, Elena Reyes, Ron Brown, Barry Hong, Richard Handel

Other Individuals Present: Barbara Cubic (JCPMS editor; ex officio member), Lynn Peterson

Absent: John Robinson, Anna Churhansen, Tracey LeDoux

1. Welcome/Roll Call

Dr. King called the meeting to order at 5:00 pm and roll call was taken.

2. APA Conference

-Board Meeting/Dinner – Possible times for the Board meeting and Board dinner during APA convention were discussed. There was a reminder that Social Hour for Division 12 is on Saturday night.

Plan: Board meeting will take place on Friday 8/17/07 3:00 – 5:00 pm in the Division 12 suite.

Ms. Peterson will schedule for us. Board members will go out for an early dinner after the meeting (5:30 pm).

3. Awards Committee

Dr. Handel thanked the Board for the donation to the Cancer Society in memory of his father.

There are nominations for the Teaching and Research awards. Results should be available by the end of week.

4. APAHC Conference Report

The Board commended the role of the conference coordinators in making this conference a successful event. Dr. Robiner reported on 5/28/07 via e-mail uniformly positive evaluations. It was observed that there were many senior level presenters, which resulted in many presentations reflecting administrative policy and financial issues.

Dr Smith gave the financial report:

Conference:

Income: \$28,345 (without \$1,500 from University of Minnesota. Invoice has been sent).

Expenses: \$26,745

If we receive UM money, we'll realize a profit of approximately \$4,000.

Bill Robiner was fantastic at saving costs. The \$14,000 bill to the Radisson has been paid. APA

still has to send us the check for their site visitor workshop. Overall we have a positive financial situation. We are in the black. Checks have been submitted to all speakers. One speaker offered to only charge for parking reimbursement.

There has been an increase in membership. A check for \$700 in membership dues has just been received. Dr King thanked Dr Smith for all of his hard work. Dr. Hong has asked for a write-up in the *APA Monitor*.

Lessons learned for next conference: Need to plan for food costs for speakers.

Dr. Patrick suggested that we should start planning now for the next conference in two years. There was agreement on two years as a good time frame. A discussion ensued regarding the possibility of holding the conference at the same time and city as the AAMC meeting and/or at a university. It was noted that psychologists who attend the AAMC are mostly ones who hold Assistant and Associate Dean positions. The possibility of having a division of labor among two Chairs or a Chair and a consultant was discussed. A local arrangements Chair is very important. There was a suggestion of having a mid-year Board meeting at site to make local arrangements. Plan: We'll need to define roles so people in charge can know how much work to expect.

Action Plan: Dr. Hong will check AAMC program for agenda, location and date. We'll keep this item on the agenda.

6. Division 12 Liaison

Dr. Brown reported that the next newsletter needs to go out in about a month. Dr. King suggested that we submit a summary of the conference and announcement of plans to have another one.

Action Plan: Dr Brown will draft summary for submission.

Dr. Brown announced the Division 12 elections results:

John Norcross – President

Danny Wedding – Secretary

Lynn Rehm – Council Representatives

Nadine Kaslow – Council Representative

Linda Sobell – Council Representative

7. CAS Update (Hong)

No updates reported.

8. Publications Committee/JCPMS

Dr. Leventhal reported that last year's awards winners are writing articles. Dr. Cubic reported that there will be a Special Issue March 2008 with highlights from the Minnesota conference.

NEXT MEETING: Conference call Wednesday, July 18th, 5:00 – 6:00 pm Eastern

Respectfully submitted:

Elena Reyes, PhD, APAHC Secretary

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