

Dear JFP Colleagues,

The American Psychological Association's (APA) Publications and Communications (P&C) Board has approved the following policy to accommodate requests from experienced peer reviewers who would like to involve their students or junior colleagues in the process. This is also the policy of the *Journal of Family Psychology*:

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The Collaborative Review Model (CRM) is the approved APA Publications and Communications (P&C) Board mentoring model for manuscript reviewing and general introduction into the APA publications pipeline. The P&C Board encourages APA editors, associate editors, and reviewers to support the training of graduate students and early career psychologists as manuscript reviewers.

The CRM allows a participating reviewer to consider using others in a mentor/mentee review process. The CRM requires (1) that prior approval from the inviting editor be obtained; (2) that the reviewing mentor train the graduate student/intern/postdoctoral resident/early career psychologist mentee about the scholarly, legal, and ethical parameters prior to distributing a confidential manuscript; (3) that the review is a collaborative product developed at the direction of the senior reviewer; and (4) that all reviewers' names are submitted with the review so that trainees and early career psychologists receive credit for their work. The P&C Board recommends *Reviewing Scientific Works in Psychology* (Sternberg, 2005), which offers intelligent, 'how-to-review' guidance for experienced and novice reviewers alike. Specifically, the P&C Board does not accept a paired review process that generates two separate reviews from the senior reviewer and trainee respectively.

Thus, the CRM mentorship program involves a total collaborative "working together jointly" type of review in which the senior person walks the trainee or early career psychologist through the review process step-by-step and mentors the trainee or early career psychologist in a repeated series of meetings.

On submission of a review via the APA JBO, reviewers are able to add one co-reviewer to their paper, and upon submission of their review, have this new reviewer's contact information added to the JBO pool automatically. If the co-reviewer is still a predoctoral student, that individual will be marked as a student and his/her name will not display on future search results. However, if the person is post-doctoral fellow or working professional, the name will be available for future reviewer requests.

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I think that the CRM process is an invaluable one for mentoring the next generation of reviewers. My Associate Editors and I expect to approve virtually all requests that we receive. I think the CRM provides an excellent way to develop the competencies of our more junior colleagues and is a mentoring model for manuscript reviewing and general introduction into the APA publications pipeline. I do want to emphasize some aspects of this policy:

(a) Please keep in mind that a manuscript you receive is a privileged communication and should not be shared with any other person without prior permission. If you wish to involve a trainee or early career psychologist you are mentoring using the CRM, you must request permission from me or one of my Associate Editors in advance.

(b) The CRM requires working with only one co-reviewer at a time per manuscript. Thus, you must not share a manuscript with more than one of your students – and definitely not with an entire class.

(c) Neither the manuscript nor any review you prepare or receive from other reviewers as part of the evaluation process should be retained for future use. Please delete the manuscript and all reviews immediately after submitting your review.

(d) It should be emphasized that you, as the senior reviewer, are responsible for training your mentee about her or his ethical and professional responsibilities before distributing a manuscript. You remain responsible for the quality and integrity of the final review.

If you have any questions about the policy, feel free to email me at [nkaslow@emory.edu](mailto:nkaslow@emory.edu). I will modify this statement in response to input.

Thanks for all that you do for the journal.

Very best wishes,

-Nadine