

2024 INTERDIVISIONAL GRANT PROGRAM

CALL FOR PROPOSALS

The Committee on Division/APA Relations (CODAPAR) of the American Psychological Association (APA) seeks proposals for collaborative projects sponsored by two or more APA divisions. The purpose of the program is to support joint activities that enhance the work, interests, or goals of two or more divisions. Examples include, but are not limited to:

- Work that furthers APA's goals of working to advance psychology as a science, a profession, and a means of promoting human welfare;
- Projects that promote collaboration between the science and practice of psychology;
- Efforts to fostering the recruitment of ethnic minorities into psychology, APA or division membership, or APA governance; and
- Activities that focus on a currently unaddressed topic or area in psychology.

ELIGIBILITY REQUIREMENTS

Proposals must meet the following requirements to be considered by CODAPAR:

- The project must be sponsored by at least two divisions. Priority will be given to projects that demonstrate significant collaboration between the sponsoring divisions;
- The proposal must include details of how the sponsoring divisions are supporting this grant;
- The average grant request is \$8,000 or less, but the amount requested may be more with appropriate justification;
- The project may not duplicate an activity currently being undertaken by another APA office or group; and
- The project must be completed within 12 months of receipt of funding. Failure to complete the funded deliverable tasks within 12 months may render participating divisions ineligible to apply for future IGP funding for one year. In addition, divisions whose projects are not completed to the satisfaction of CODAPAR will be expected to return unspent funds. If a project is expected to extend beyond 12 months, the proposal must indicate which deliverable tasks will be funded by the grant in the initial 12 months of funding

CONTENTS AND SUBMISSION

Proposals must be submitted using the attached templates and sent to CODAPAR at division@apa.org, no later than **September 1, 2024. Proposals should include:**

- Cover Page (including sponsoring divisions and 150-word abstract)—template attached
- Budget Summary (including amount of request, any matching funds from co-sponsoring divisions, and the origin of estimates and justification)—template attached
- Proposal (limited to four pages) that includes:
 - The rationale, methods of implementation, goals, and measurable outcomes;
 - How the project meets the purposes of the Interdivisional Grants Program;
 - How each division will participate and assist in meeting outcomes of project;
 - How the project aligns with the [goals and objectives of APA's strategic plan](#);
 - If materials created by the project will be disseminated for free to the public, and if not, why not;
- How sustainability of the program will be ensured if the project is expected to last longer than the 1 year of CODAPAR funding.
- Project Timeline – template attached

REVIEW CRITERIA

Proposals will be reviewed and ranked using the following criteria. It is the responsibility of the sponsoring divisions to ensure these elements are included in the proposal.

- Clearly stated goals and a well-defined outcome;
- Innovative project goals and outcomes;
- Alignment with the ongoing goals of the divisions involved;
- True collaboration between the sponsoring divisions;
- Alignment with the [goals and objectives of APA's strategic plan](#); and

- Reasonableness of the budget request and budget justification (*Note: Travel to APA annual conference to disseminate findings is not allowable.*)

AWARDS AND REPORTING

CODAPAR will review proposals during the Fall of 2024 and make recommendations to the Board of Directors at its December 2024 meeting. Funds will be made available and sent to the lead division in early 2025. Recipients of grants will be required to provide an interim progress report by July 1, 2025, and a final report by January 15, 2026. Final products should include a note that that project was made possible through a grant from CODAPAR and the IGP. In addition, CODAPAR may request status updates throughout the project to be shared with the *APA Division Digest* and *APA Monitor*. **Not filing the interim or final reports will render participating divisions ineligible for applying for future grants for one IGP cycle.**

For questions regarding the 2024 Interdivisional Grants Program, contact your CODAPAR representative or Sonja Wiggins at division@apa.org.

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Cover Page

PROJECT INFORMATION

Project Title:	
Lead Division:	
Is this proposal a continuation of a previous Interdivisional Grant? Yes or No. If Yes, give title of previous grant:	
Project Coordinator:	
Contact Information:	

CO-SPONSORING DIVISIONS

Division	Participant/ Email	Division President/ Email

***It is the responsibility of the project coordinator to obtain permission of the lead division president, as well as any sponsoring division president prior to proposal submission.

ABSTRACT

***Include a 150-word abstract of your project, which will be shared with the APA Board of Directors.

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Budget Summary

BREAKDOWN

Grant Request/Other Financial Support ***		Project Expenses	
Source	Amount	Description	Amount
TOTAL		TOTAL	

***Provide information on the amount being requested, plus any additional pledged funds or other sources for financial support for this project that have been identified (ie: Division pledges, etc.)

RATIONALE

***Include any additional information regarding your budget and why these expenses are necessary to reach the goals and outcomes of this project. Including any documentation or justification of expenses.

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Project Proposal

(This section is limited to four double spaced pages)

Please be sure your proposal includes information regarding:

If materials created by the project will be disseminated for free to the public, and if not, why not.

How sustainability of the program will be ensured if the project is expected to last longer than the 1 year of CODAPAR funding.

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Project Timeline Template

(You will be asked to update this timeline on your interim and final report)

Month	Tasks to be accomplished	Date Completed
Pre-Funding		
January 2025		
February 2025		
March 2025		
April 2025		
May 2025		
June 2025		
Interim Report Due		
July 2025		
August 2025		
September 2025		
October 2025		
November 2025		
December 2025		
Final Report Due		
Post-Funding		