

Spring Consolidated Meeting

Friday, March 22nd

Members: Amy Fineburg, Jason Cantone, Stewart Cooper, Sonji Jones-Manson, Gena Cox, Jon Metzler, Vivien Lee, Nancy Yu, Asil Özdoğru

Liaisons: Tammy Lyn (Board of Directors)

Staff: Maya Allen, Beth Schwartz

- **Welcome, Introductions, General Announcements, Review Order of Business, Questions from members?**
 - CAGAP chair, Dr. Amy Fineburg, welcomed members to SCM weekend
 - Members were given the opportunity to review the order of business and ask any questions regarding the meeting over the weekend
- **APA Office of Applied Psychology Updates**
 - Beth Schwartz from the Office of Applied Psychology gave a presentation on the mission, vision, and purpose of the office
- **Artificial Intelligence & Psychology Exercise**
 - CAGAP members answered a series of predetermined questions to elicit their experiences with AI in psychology and how APA can prioritize AI as an Association.
- **NASCC 2025 Board of Directors Future Needs Survey**
 - CAGAP members collectively responded to the Needs Assessment, Slating, and Campaigns committee survey
- **APA Presidential Trio and CEO Visit**
 - CAGAP members were visited by APA President, Dr. Cynthia de las Fuentes, Ph. D and CEO Dr. Arthur Evans Ph.D.
 - CAGAP members shared their overall goals for spring consolidated weekend as well as priority areas they wish to cover as a committee
 - Dr. de las Fuentes and Dr. Evans shared some of their hopes for CAGAP
 - Working on outward facing issues
 - Opportunity to do more advocacy at state and federal levels
- **Visit from APA Membership Office**
 - CAGAP members were visited by Ian King, Chief of Strategic Implementation and Membership to discuss issues around identifying applied psychologists in APA membership
 - Elevating the value APA has available to applied psychologists
 - Membership office will soon launch the Membership Community
 - The goal is to provide a platform for members to engage with
 - Help members understand what APA offers and what they can take advantage of; helping members connect and engage with one another
 - In the prolife creation, members will have the opportunity identify aspects of applied psychology
 - Potential partnerships with the membership office

- If interested CAGAP could work with Iank King and Tabitha Brown in APA membership office to ensure identity pieces around applied psychology on member profiles are cohesive to what the group is working on that are specifically dedicated to that
 - Creating surveys to identify applied psychologists; identify non members to inquire why they aren't members of APA
- **Visit from Committee on Global Psychology**
 - CAGAP was visited from CGP representative John Francis Leader, Ph.D who presented an overview of the committees activities and goals for 2024 and engaged in discussion with CAGAP members for possible cross connection in the future.
 - CAGAP members expressed interest on having the Office of International Affairs newsletter incorporate more applied psychology
- **Visit from APA Presidential Candidate Wendi Williams**
 - Presidential candidate Wendi Williams, Ph.D visited CAGAP to share insights into her presidential initiatives and discuss how applied psychology fits into her agenda.
- **Ethics Code Responses Update**
 - Dr. Cooper gave a presentation on the progress of the Ethics code
 - New code will potentially be released in the summer
 - CAGAP will be the main governance committee to review
- **Clarifying Identity Discussion**
 - CAGAP engaged in discussion around defining applied psychology, applied psychologists and what that means to the committee.
 - Better identifying themselves to APA and to the general public
 - Used to anchor the work the committee does
 - The committee created a CAGAP foundational document that includes the final definition
 - This definition will be used during the committee's visits to other board and committees during spring consolidated weekend.

CAGAP Spring Consolidated Meeting

March 23rd, 2024

- **CAGAP Review/Discussion of Nominees and Creation of Slates for the 2025-2027 Term (Executive Session)**
 - CAGAP members determined their slates for the 2025-2027 term
 - Slates will be sent to the APA election office
- **CAGAP Policies and Procedures**
 - CAGAP was visited by P&P member, Randy White.
 - Dr. White gave a brief overview of the role of P&P, best practices for CAGAP and the development of their policies and procedures manual, and the self-study process
 - Dr. White mentioned the self study process
 - The self study process will help to drive the development of a p&p manual
 - Raises questions around the committee's mission, vision, etc.
 - Enforces decision making around the committee's structure
 - The idea is to begin the self study process in the summer
 - Dr. White's role would be to help answer any questions regarding the process
 - He suggested that the group determine a way to have regular commerce with various touch points within APA
 - Interfacing with various boards and committees, senior teams responsible for communications, government relations, etc.
 - CAGAP reviewed the outline for their P&P manual to begin formulating details to fill in
 - Goals for P&P manual process:
 - a sub committee group will take the lead on developing the details to fill into the outline to share with the entire committee.
 - Solid draft to be completed by the end of the calendar year
 - Will be a living document that can be revised as needed
 - The group discussed a leadership structure to include in the manual
 - Potentially having a chair trio or executive committee
 - If adopted some things to consider:
 - How will it be implemented? What is the procedure? How would you like to vote on that?
 - Additions to the content of manual discussed:
 - Mentoring/Onboarding
 - Types of meetings
 - History-can be pulled from ECAP report
 - Commitment/Expectations
 - Manual will be a living document, as the committee continues to evolve, the group can decide if more areas will be added to the manual
 - Sonji and Stewart to take lead on the outline
 - 1st draft completed by June 18th meeting to share with committee
 - 1st draft finalized by September meeting
- **Committee Initiatives**

- The committee discussed topics and areas they would like to prioritize
 - Topics discussed during initial discussion:
 - AI, mis/dis information, titling, loss of competence in institutions, visibility of the committee, relations with external groups, Promoting media training program, promote public awareness about applied psychology
 - 4 areas where CAGAP is uniquely qualified: Titling, election, ethics, occupational health psychology
 - The committee suggested creating a document to guide the committee's determination of the top 2 or 3 content areas to focus on
 - Full priority list created during the meeting can be found in the shared drive
 - Dividing the priorities into 3 buckets: Promoting applied psychology, promoting applied psychology within APA, Implementation
 - An idea mentioned was to connect with Alicia Aebersold in communications to help raise the visibility of applied psychology
 - Access to communications shop, bringing something to promote
 - Developing a campaign to help the public understand the kinds of topics that people doing applied work can provide expertise on
 - Pitch things related to the committee's top priorities
 - Be explicit in the request. Who is the audience? what is the topic to address? The clearer, the better chance of success
 - Note made to ensure that the committee is informed of the work of the OAP to ensure they are supporting their work.
- **Visits to boards/committees**
 - CAGAP members visited groups to introduce the committee and collect feedback/questions to debrief as a whole
 - Groups visited include: CONA, CWP, CSES, HEC, ACC, BEA, TOPSS, BPA, Membership Board, BSA, P&P, CARE
 - Potential future partnerships:
 - BSA on scientific literacy
 - CONA is happy to partner to share their perspective as CAGAP is developing and thinking through initiatives
 - CDIP to keep CAGAP in mind for future partnerships
 - HEC is interested in a future partnership
 - Interested in the piece of applied practice of working with health systems
 - Partner as a consultant with TOPSS, OAP, and communications around what applied psychology is.
 - Having a public information campaign targeted toward educating students about who is a psychologist and what you can do with psychology.
 - Including short video clips to share with students
 - Ultimately to help raise the profile of applied psychology

- An idea mentioned was to start an FAQ document that includes common question about applied psychology and/ or CAGAP
- **Wrap Up/Next Steps**
 - Sonji and Stewart to take lead on Policies and Procedures outline
 - Completed by June 18th meeting
 - Finalized by September
 - Jason and Gena to take lead on the priority list
 - Amy to take lead on wordsmithing of the definition of CAGAP
 - Outreach to GAP caucus chair, possibly inviting to a future meeting if further discussion is needed

CAGAP April Meeting

4-23-24

- **Information:** OAP Updates
 - OAP has received the data from the Work in America survey. The office is currently working on analyzing the data and drafting a report
 - Targeted release is June 13, 2024
 - Recently co-sponsored a successful webinar on AI on April 2nd
 - The office is also currently working on having webinar series on a fixed schedule for the future
- **Discussion/Action:** CAGAP Priorities and Initiatives Discussion
 - That CAGAP discuss thoughts and feedback from the priorities slide deck
 - Jason and Gena gave a brief overview of the priorities slide deck created from discussion during spring consolidated meeting
 - The committee agreed to move forward with the priority areas as is
 - That CAGAP finalize assignments for focus areas
 - The committee finalized assignments for priority areas. Leads are documented in the below chart
- **Discussion/Action:** Mis/dis information Project (for poll workers)
 - That CAGAP will determine if this will be a project to take on this year and identify a member to take the lead
 - The committee decided that this is a project of interest.
- **Updates:**
 - Ethics code
 - Policies and procedures manual check in
 - Nominations

Committee for the Advancement of General Applied Psychology
Meeting Agenda
May 21, 2024
9:30am-10:30am ET

- **Welcome/Call to Order**
- **Information:** OAP Updates
 - Work in America survey is currently in final stages. Target release is in June
 - Webinar on forests and well-being, in collaboration with WWF, is being finalized
- **Discussion:** CAGAP Subgroup Check In
 - CAGAP subgroups that have met will report on progress made
 - Groups are encouraged to utilize the reporting structure to add notes from meetings
 - Idea expressed to invite staff from communications to an upcoming meeting to discuss visibility options for the committee
- **Updates:**
 - Discussion from board and committee meeting
 - Enthusiasm expressed for CAGAP to support AI work being done
 - Ask to document how the committee is developing an inaugural advisory group for possible dissemination
 - Model Licensure Act Task Force
 - The committee designated a liaison to the MLA task force
 - Mis/dis information (for poll workers)
 - The committee has expressed interest in assisting with this project
 - Clarification expressed that it will not be related to mis/dis information, but largely related to election worker mental health with the election assistance commission
- **Wrap Up**
 - Next meeting date- *June 18, 2024*

Committee for the Advancement of General Applied Psychology
Meeting Agenda
June 18, 2024
9:30am-10:30am ET

- **Welcome/Call to Order**
- **Information:** OAP Updates
 - Work in America survey is currently released. Draft will be distributed by July
 - Poll worker mental health project
- **Discussion:** CAGAP AI Subgroup Check In
- **Discussion:** Role of Liaisons
 - The committee discussed their roles as liaisons to other boards/committees
 - This item will be included as part of the P&P discussion
- **Updates:**
 - Model Licensure Act Task Force
 - The CAGAP liaison to the MLA task force provided an update from their first meeting
 - Meeting with communications
 - Staff from communications will join the July meeting
 - P&P Overview Discussion (only high-level feedback)
 - Members were given the opportunity to provide any feedback on the draft manual
- **Wrap Up**
 - Next meeting date- *July 23rd, 2024*
 - *P&P Manual Meeting: TBD*

Committee for the Advancement of General Applied Psychology
Meeting Agenda
July 23rd, 2024
9:30am-10:30am ET

- **Welcome/Call to Order (5 min)**
- **Information/Discussion (35 min):** Promoting internal visibility within APA
 - Alicia Aebersold, Kim Mills, and Trent Spinner from the APA Communications office will join the meeting for a discussion surrounding promoting the internal visibility of applied psychology within APA
 - Committee members explained how they would like to strategize on how to create a brand on applied psychology; how to promote applied psychology more?
 - Questions raised for consideration of the committee include
 - What is the goal?
 - How will success be measured?
 - The committee is interested in also submitting topics to Speaking of Psychology which communications staff welcomed
 - Communications staff explained different avenues for the committee to consider
 - Attending story idea meetings
 - Submitting to the APA media referral system
- **Action (20 min):** Finalizing Chair Elect Process
 - That CAGAP finalize a process for electing the 2025 chair
 - The process of selecting a 2025 chair in August of 2024 and selecting a 2026 chair in the fall of 2025 was approved by the committee.
 - Eligible members for each position will be notified by the Chair regarding next steps
- **Updates (Time Permitting):**
 - OAP Updates
 - Policy Review (Cantone)
 - Model Licensure Act Task Force
 - Update on P&P Process
- **Wrap Up**
 - Next meeting date- *August 20th, 2024*

Committee for the Advancement of General Applied Psychology
Meeting Agenda
August 20th, 2024
9:30am-11:00am ET

- **Welcome/Call to Order (5 min)**
- **Information/Discussion (30 min):** Visit from Dr. Lauren Sommers, PhD, JD-Deputy Chief of Public Interest
 - Dr. Sommers gave a presentation on the project of EDI in the workplace and EDI excellence
 - What would be helpful for CAGAP to do?
 - Providing feedback about successors
 - Those individuals currently in this space could provide feedback on how things work; how to currently bring into spaces not initially receptive?
- **Information/ Discussion (20 min):** AI Subgroup Update
 - Gena provided an update on conversation with the Membership department and how CAGAP can potentially partner with them
 - Nancy shared a draft of a call for experts for Speaking of Psychology podcast relating to AI and applied psychology
- **Discussion (15 min):** Timeline for 2024 Chair Elect process
 - A process for voting for the next committee chair was discussed and finalized
 - Committee members will vote via secret ballot following the call to select the next chair
- **Updates (20 min):**
 - OAP Updates
 - Model Licensure Act Task Force
 - Update on P&P Process
 - Governance Updates
- **Wrap Up**
 - Next meeting date- *September 17th, 2024*

Committee for the Advancement of General Applied Psychology

Meeting Agenda

September 17th, 2024

9:30am-11:00am ET

- **Welcome/Call to Order(5 min)**
- **Information/Discussion (20 min):** Visit from Tabitha Brown, Deputy Chief of Membership
 - Tabitha Brown will join the meeting to discuss membership trends, benefits, and wins
 - Tabitha Brown provided a presentation to the committee and shared membership resources for the committee's reference. Resources are accessible in the committee's google drive.
- **Action (15 min):** 2026 Targeted Nomination Statement
 - The committee discussed edits to the 2026 nomination statement
 - Further discussion will take place via the listserv to finalize the document for submission to the election office
- **Action (5 min):** P&P Manual vote
 - The committee voted to approve the Policies and Procedures manual
- **Discussion (10 min):** Call for comment process
 - An update was provided on the status of the Master's level licensing call for comments
- **Information/Discussion (15 min):** Visit from Marnie Shanbhag, Ph.D.- Senior Director of Independent Practice and Lynn Bufka, PhD, ABPP - Deputy Chief of Professional Practice
 - Marnie Shanbhag and Lynn Bufka will join the meeting to provide information on a discussion regarding licensure and titling
 - Dr. Bufka and Shanbhag provided an overview on work being done in titling and licensure, including collaborations between BPA and BEA on the call for comment on the competencies in health service psychology.
 - Possibility of discussion between APA and ASPPB on recommendations on how to proceed was mentioned
 - Members had the opportunity to ask questions related to the internal work being done
- **Updates (15 min)**
 - 2025 Chair Elect Process
 - OAP Updates
 - Fall Meeting
- **Wrap Up**
 - Next meeting date- *October 22nd, 2024*

Committee for the Advancement of General Applied Psychology
Meeting Agenda
October 22nd, 2024
9:30am-10:30am ET

- **Welcome/Call to Order (5 min)**
- **Action (30 min):** Finalizing 2025 Workplan
 - The committee discussed any additional feedback or comments to be added to the workplan
 - Committee members will have until Friday, October 25th to add feedback to workplan
 - Feedback will be cleaned and consolidated for final submission to APA governance by deadline
- **Discussion/Information (10 min):** Open calls for comment (see chart below)
 - The committee discussed the current open call for comments and determined which calls were a priority for developing a response. Updates are reflected in the chart below
 - The status of the responses currently being drafted were provided by the lead reviewers
 - It was suggested to add new column to the chart below to reflect the committee's position on the call and any follow up actions from the submitted comments
- **Discussion (5 min):** Determine 2025 meeting dates/times
 - The committee discussed potential days/times for the 2025 meetings.
 - Suggested times include:
 - Tuesdays, before 1pm ET
 - Fridays
 - Further input from members not currently present will be collected before finalizing
- **Updates (5 min)**
 - Communications officer position
 - The process of the position was explained and follow up steps
 - OAP updates
 - OAP staff provided updates on the office's current activities
- **Wrap Up**

Open Call for Comment	Lead Reviewer(s)	Deadline	Position on Response	Follow up Actions
<i>Competency Framework for Master's and Doctoral Degree Education and Training in Health Service Psychology</i>	Amy, Stewart	Oct. 25 th		
<i>Resolution on Protecting Psychological Test Security, Test Validity, and Public Safety</i>	Gena, Vivien, Jason	Nov. 15 th		
<i>Resolution on the Psychological Needs of Children Exposed to Disasters</i>	N/A	Nov. 7 th		
<i>Resolution on Ageism</i>	Stewart, Jason	Nov. 17 th		

<i>Clinical Practice Guideline for the Treatment of PTSD in Adults</i>	Stewart	Nov. 19 th		
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- Next meeting date- *November 19th, 2024*

Committee for the Advancement of General Applied Psychology
Meeting Agenda
November 19th, 2024
9:30am-10:30am ET

- **Welcome/Call to Order (5 min)**
- **Discussion/Action (15 min):** Developing questions for the president-elect candidates
 - The committee developed two questions for submission to the Elections office. CAGAP's definition of applied psychology will be modified to add to each question. The finalized questions will be shared with the committee before submission on December 6th.
- **Discussion (30 min):** Clarifying how CAGAP works
 - CAGAP will discuss the 2025 meeting date, rethinking the structure of agendas, and clarifying rapid response team roles as outlined in the 2025 workplan
 - The committee will tentatively hold the meeting date for 2025 as the 4th Tuesday of each month at 11am ET
 - The committee had no changes to the current structure of the meeting agendas
 - Members expressed interest in limiting the amount of guest speakers at meetings for 2025 to inviting those with specific knowledge and information to advance work on the workplan
 - The committee expressed interest in building collaborations and synergies
 - The committee discussed the description of the rapid response team, as outlined in the policies and procedures manual
 - The team will consist of 2-3 committee members who will serve on the team quarterly to respond to current calls for comment/information as they come in
 - Lead will assigned by the group
- **Updates (10 min)**
 - OAP Updates
 - APA Organizational Restructuring
 - Communications officer
 - Open calls for comment

Call for Comment	Lead Reviewer(s)	Deadline	Position on Response	Follow up Actions
<i>Competency Framework for Master's and Doctoral Degree Education and Training in Health Service Psychology</i>	Amy, Stewart	Oct. 25 th -Comments submitted on 10/25		
<i>Resolution on Protecting Psychological Test Security, Test Validity, and Public Safety</i>	Gena, Vivien, Jason	Nov. 15 th		

<i>Resolution on Ageism</i>	Stewart, Jason	Nov. 17 th		
<i>Clinical Practice Guideline for the Treatment of PTSD in Adults</i>	Stewart	Nov. 19 th		
<i>Proposed Titles and Draft Scope of Practice for Master's Trained Professionals in Health Service Psychology</i>	Amy, Stewart, Jon	Nov. 24 th		

Committee for the Advancement of General Applied Psychology
Meeting Agenda
December 17th, 2024
9:30am-10:30am ET

- **Welcome/Call to Order (5 min)**
- **Discussion (15 min):** Call for Nominations
 - Shontay Kincaid, DBA will join to provide an overview of the nominations portal
 - CAGAP members reviewed the nominations portal to submit nominations and received strategies on generating strong nominations
- **Discussion (15 min):** Developing a strategic approach to liaison duties
 - Review of current liaison assignments
 - The committee discussed the value of having liaison relationships
 - At the January call, the committee will identify top boards and committees to liaise with
- **Updates (15 min)**
 - OAP
 - No updates
 - MLA task force
 - Positionality on competencies, licensing, and titling focus for CAGAP
 - An update was provided on the 3 key issues as it relates to applied psychology, an update from the task force, the committee's position on the key issues mentioned above, and potential next steps.
- **Wrap up and Farewells (10 min)**
 - Next meeting: Tentatively scheduled for 1/28/25