

Policy and Planning Board

2018 Virtual Meeting Minutes

April 16, 2018 Virtual Meeting

Present: *Ronald Rozensky, PhD (Chair); Heather Bullock, PhD; Armand Cerbone, PhD; Nadine Kaslow, PhD; Deirdre Knapp, PhD and Angela Kuemmel, PhD, ABPP; Bruce Overmier, PhD; Kenneth Sher, PhD; Lori Thomas, JD, PhD.*

1. 2017 Annual Report

Armand Cerbone, PhD, provided an update on the progress of finalization of the 2017 Annual Report. Dr. Cerbone will incorporate any final revisions and P&P will vote to accept the report at its May virtual meeting.

2. Self-Assessment (2018 Annual Report)

P&P continued to refine the questions in its draft self-assessment. Deirdre Knapp, PhD, will send revised questions to the group the week of April 23.

3. P&P's mandated review of governance groups.

P&P also discussed the 2019 evaluation of governance groups, specifically: 1) how to ensure groups complete the assessment and 2) how to report out the results of the governance group assessments. Discussion focused on how to make this assessment, using the self study approach, a positive even that can be seen as helping to build governance rather than only be seen as an attempt to sunset groups.

May 14, 2018 Virtual Meeting

Present: *Ronald Rozensky, PhD (Chair); Heather Bullock, PhD; Armand Cerbone, PhD; Nadine Kaslow, PhD; Deirdre Knapp, PhD; Angela Kuemmel, PhD, ABPP; Bruce Overmier, PhD; Ken Sher, PhD; and Lori Thomas, JD, PhD.*

1. 2017 Annual Report

P&P voted to approve the final draft of the 2017 Annual Report. Dr. Cerbone was commended on the work he did on completing the project.

2. Presidential Work Group on Expanded APA Advocacy Model update

Bruce Overmier, PhD and Deirdre Knapp, PhD, provided an update on the work of the Presidential Work Group on Expanded APA Advocacy Model. They noted that the work group was instructed to keep the process of the project confidential. P&P was also provided the link to the work group's webpage on the APA website.

3. Letter to BOD Re: In-person Meetings

An update was provided to P&P regarding the letter drafted and sent by the chairs of BSA, BPA, BAPPI, BEA, BCA, P&P, and the Membership Board to the Board of Directors regarding the reinstatement of the fall consolidated meetings. Data is being collected to show how many policies originate in boards and committees with the hope that it will make it clear how important the in-person meetings are for productivity.

4. 5-year Review of APA Policies

Staff provided an update on the 5-year Review of APA policies. P&P requested that the policy review by the responsible boards and committees be done during 2018 with written responses about the outcome of the review provided to P&P by Monday, October 1, 2018. The outcome of the review by each responsible board or committee should be a determination concerning which policies need to be amended (i.e., housekeeping changes), rescinded, or placed in the Council Policy Manual archives. Staff liaisons were made aware of this deadline.

5. Self-Assessment (2018 Annual Report)

P&P continued to refine the questions in its draft self-assessment. Deirdre Knapp, PhD, will provide an updated draft of the questions prior to the next meeting. It was determined that following the next meeting, the draft will be sent to Board chairs to review and provide feedback.

June 11, 2018 Virtual Meeting

Present: *Ronald Rozensky, PhD (Chair); Heather Bullock, PhD; Armand Cerbone, PhD; Nadine Kaslow, PhD; Bruce Overmier, PhD; Kenneth Sher, PhD; Lori Thomas, JD, PhD; and Rosie Phillips Davis, PhD (BoD Liaison).*

Not present: *Deirdre Knapp, PhD and Angela Kuemmel, PhD, ABPP.*

1. Amendment to Association Rule 100-1.4: Division Position and Policy Statement and Association Rule 30-8.3 Standards and Guidelines (CODAPAR Update)

Staff provided an update on this item. CODAPAR will provide updated response to P&P by August 2018. Staff will create an information item providing an update on this item for the August CoR agenda noting that P&P is awaiting a response from CODAPAR and further review of wording of the statement by the Office of General Counsel.

2. Finance Committee Meeting Update

Ken Sher, PhD provided an update from the Finance Committee meeting. Much of the meeting he attended was focused on the C6 workgroup and what the Finance Committee is going to recommend.

3. Presidential Work Group on Expanded APA Advocacy Model Update

An update was provided to P&P on the Presidential Work Group on Expanded APA Advocacy Model. The work group's website has been updated and includes recorded webinar that members can view. Members of P&P were encouraged to attend all online webinars regarding this project.

4. Self-Assessment (2018 Annual Report)

P&P continued to refine the questions in its draft self-assessment. The group agreed to add questions on virtual vs. face-to-face meetings. Kenneth Sher, PhD, will send a summary of P&P's recommended additions to Deirdre Knapp, PhD for incorporation into the evaluation.

August 9, 2018 Convention Meeting

Present: *Ronald Rozensky, PhD (Chair); Heather Bullock, PhD; Armand Cerbone, PhD; Nadine Kaslow, PhD; Deirdre Knapp, PhD; Angela Kuemmel, PhD, ABPP; Bruce Overmier, PhD; Kenneth Sher, PhD; and Lori Thomas, JD, PhD.*

1. Update on Policy Manual Review

Sarah Magee, staff liaison to the Policy and Planning Board, provided an update on the progress of the 5- year review of APA policy. P&P will review recommendations of boards and committees regarding their policies at its October meeting.

P&P also discussed confusion on the part of governance members regarding how often policies are reviewed and by whom. P&P suggested adding language to the Council Policy Manual webpage that explains the 5-year review rule and process.

2. Update on New Strategic Plan Process

Ian King, Executive Director of Membership and Co-chair of APA's Strategic Plan, provided an update on the planning process. P&P was interested to know how they can be more involved moving forward. Mr. King suggested P&P provide a framework for how it envisions being involved which the Strategic Plan team can use to determine how to engage more with P&P and other boards and committees.

3. P&P Annual Report Dissemination

Alicia Aebersold, Chief Communications Officer, met with P&P to discuss dissemination ideas for the annual report now that it is no longer published in the American Psychologist. The following ideas were suggested:

- Market the reports throughout the year by pulling a few key messages to highlight that can be used to drive people to the full report.
- Create short video of P&P member describing the report.
- Update P&P webpage so that it's more of a news page instead of an informational page (for example, "In Brief" section of Monitor).

P&P agreed to review the 2018 report and pull a few highlights to start working with the Communications team on its promotion.

4. Self-Assessment

P&P reviewed feedback received from boards and committees on the draft self-assessment questionnaire. A small group of P&P members will meet prior to the next full P&P meeting to integrate suggested changes.

P&P also discussed concerns raised about how the information collected in the questionnaire could be used. P&P has determined that it does not plan to use the information to recommend the sunseting of any governance groups, and will be clear about that in the introduction to the assessment when it is sent to boards and committees for completion.

P&P agreed to defer discussion of the questionnaire and the assessment process until the next P&P meeting on September 17.

September 17, 2018 Virtual Meeting

Present: Ronald Rozensky, PhD (Chair); Heather Bullock, PhD; Armand Cerbone, PhD; Nadine Kaslow, PhD; Angela Kuemmel, PhD, ABPP; Bruce Overmier, PhD; Kenneth Sher, PhD; and Lori Thomas, JD, PhD.

Not present: Deirdre Knapp, PhD.

1. Approval of Meeting Minutes

P&P voted to approve the minutes of its August 9, 2018 meeting.

2. Multi-Abled Resource Room

Angela Kuemmel, PhD, ABPP, provided P&P with an update on the name change of the convention Disability Resource Room to Multi-Abled Resource Room. Because of feedback from the 2018 APA Annual Convention, the name will be changed back to Disability Resource Room for the 2019 convention. P&P also discussed how APA handles inclusivity at other meetings and events. P&P agreed to discuss this again at its October 12-14, 2018 meeting and will then determine if it will send comments to the Committee on Disability Issues in Psychology or the Board of Directors.

3. Letter to BOD from Board Chairs

Ron Rozensky, PhD, provided an update on the letter sent to the Board of Directors (BOD) regarding the importance of boards and committees meeting in person more than once a year.

4. P&P Self-Study

P&P reviewed the draft self-study questionnaire for final changes. Staff was asked to make final adjustments and send the questionnaire to P&P members. P&P members agreed to each complete the questionnaire no later than October 5, 2018. P&P will review the collated responses at its October 12-14, 2018 meeting and will use the results as the basis for its 2018 Annual Report.

November 2018 Virtual Business

November 5, 2018 Virtual Meeting Attendance

Present: Ronald Rozensky, PhD (Chair); Heather Bullock, PhD; Armand Cerbone, PhD; Nadine Kaslow, PhD; Deirdre Knapp, PhD; Angela Kuemmel, PhD, ABPP; Kenneth Sher, PhD; and Lori Thomas, JD, PhD.

Not present: Bruce Overmier, PhD.

1. Amendment to Association Rule 100-1.4: Division Position and Policy Statements

Ronald Rozensky, PhD and Deanne Ottaviano, APA General Counsel, met prior to the November 5 meeting to discuss proposed changes to Association Rule 100-1.4: Division Position and Policy Statements. Dr. Rozensky provided an update on the proposed amendment to Association Rule 100-1.4: Division Position and Policy Statements. P&P agreed to forward the following motion to the Board of Directors:

MAIN MOTION

That the Board of Directors recommends that Council approves the following amendments to Association Rule 100-1.4 (bracketed/strikethrough material to be deleted; underlined material to be added):

100-1. REPORTS, LIABILITY INSURANCE, PUBLIC STATEMENTS, CONTRACTS, AND POLITICAL ACTIVITIES

100-1.4 A division of the Association (or with approval of the division, a subunit of a division, following the review process documented in this rule) may release a position or policy statement on public policy matters [in its field] in its own name so long as~~[-the]~~:

(1) The statement, through this review process, reflects each division's obligation to act in the best interests of APA;

(2) The statement is in its field and "complies with all relevant association bylaws, rules and current association policies" (APA Bylaws, Article VI.5);~~[-and]~~

(3) The statement does "not establish or enforce standards for ethics, accreditation, certification, or credentialing of specialty recognition" (APA Bylaws, Article VI .5); ~~[If the position or policy statement is intended to establish or could be construed by APA members or the public as establishing a standard or guideline for psychologists or for individuals or organizations that work with psychologists, the provisions of Association Rule 30-8 apply.]~~

Division Statement Review Process

(1) [Unless] If a division or division subunit has [obtains] not obtained approval from Council for a proposed statement, endorsement on public policy issues [from Council,] that it has agreed upon with an organization outside APA, or standard or guidelines as described above, such statements [shall] must be developed with and reviewed by the Division Services Office, which will consult with APA government relations staff, APA legal counsel and appropriate APA staff, to determine if the proposed position or policy statement: (a) is inconsistent with Council policy, (b) is in conflict with APA Bylaws, rules or policies; or (c) implicates Rule 30-8. If appropriate for issuance, the statement must contain a "disclaimer clause" – approved by APA legal counsel – making it clear that the division or subunit is not speaking for the APA or for any other division or unit of the APA[-];

(2) Position or policy statements issued in the name of the APA require prior approval by Council[-];

(3) [When issuing statements on] If the position or policy statement is intended to establish, or could be construed by APA members or the public [policy matters in its field,] as establishing or endorsing a standard or guidelines (as defined in AR 30-8.1) for psychologists or for individuals or organizations that work with psychologists, the provisions of Association Rules 30-8 apply.

The summary of this feedback will be provided to the [a-]division [or its subunit should contact] through the Division Services [office, which will consult with APA legal counsel and executive directors, to determine if the proposed position or policy statement is in conflict] Office within 30 days of the request. If the division does not receive feedback within 30 days,

it may disseminate its statement with [APA Bylaws, rules or policies and to determine if Rule 30-8 applies. Provided there is no such conflict, the Division Services office, in consultation with APA legal counsel, will determine appropriate] the disclaimer [language to accompany the position or policy statement.] clause clearly presented – as approved by the Office of General Counsel – indicating that the statement comes from the division and is not APA policy.

For positions or policy statements to be presented by a division or its subunit in amicus curiae briefs, affidavits or other statements in legal proceedings, the provisions of Rule 100-1.8 apply.”

2. APA Strategic Plan Update

David Ballard, PsyD, MBA provided an update on the draft APA Strategic Plan. P&P agreed to review and provide feedback after the call.

3. CC-02: Voting Privileges and New Membership Category for Graduate Students

P&P discussed CC-02: Voting Privileges and New Membership Category for Graduate Students and agreed to send the following to the movers:

“The Policy and Planning Board (P&P) has discussed this item on a number of occasions and in detail. Overall, most P&P members support the motion supporting students voting. Of note, some members are very strongly in support of this motion, other members have become more inclined to support this motion over time given APAGS’ responsiveness to prior feedback, whereas at least two members are opposed to advancing this agenda item.

Thus, the feedback provided here is offered in the spirit of overall support from the majority of P&P members for this motion and a desire to assist APAGS in advancing this motion.

First, there is a need for APA to consider this motion to enfranchise graduate students to vote in a larger context and be sure that the decisions are not being made piecemeal. As we are all aware, this request is coming at a time when the Association is trying to determine such things as the accreditation of Master's Programs and how it wants to manage the issue of master's level psychologists in the workforce. This proposal by APAGS cannot, unfortunately, be divorced from those considerations; granting master’s level graduate students the right to vote may have some implications for those other decisions currently being evaluated by APA. In other words, P&P has concerns about this change being implemented in isolation from related matters that have surfaced as P&P and the rest of the Association has had the opportunity to consider the APAGS proposal more deeply.

Second, here are some specific remaining concerns that we recommend that APAGS address:

- 1) Please provide data that show that once given the vote the actual percentage of students joining the Association is likely to increase following graduation. The list of organizations allowing student voting should be able to provide this supportive information.
- 2) What do you anticipate the impact of the graduate student vote on the organization and the field will be? Can you address the concerns that we will be giving a vote to a group who will

not have to live with the consequences of their vote because they will be short-term members? Data from above would help with this concern

- 3) Clarify what happens when terminal Masters students graduate and then become Associate members and no longer have the vote? P&P members are concerned about this impact on individuals and potentially the Association. This question is related to P and P's view that this decision needs to be made in the context of a more comprehensive APA plan related to master's trained psychologists.
- 4) What would be the pros and cons of limiting voting rights to only students enrolled in doctoral programs? "

4. P&P 2018 Annual Report

P&P reviewed the draft 2018 Annual Report and provided feedback to the members of the board that have been assigned sections to write. P&P agreed to the following:

- Data from the self-assessment should be integrated into the narrative in some way, whether it be with graphics or descriptions of the results within the text.
- Dr. Rozensky will create a more detailed outline for the group to use.
- The results of the self-assessment questionnaire will be included as an appendix.
- A section will be added having to do with revisions to the questionnaire that were made after P&P completed it. Dr. Knapp will write that section.

5. NBI 13B - HealthCare Practice Guideline Policy (via email)

P&P was assigned as a referral group for NBI 13B - HealthCare Practice Guideline Policy. P&P reviewed and discussed the item via email and agreed to send the following response to the movers:

"The Policy and Planning Board (P&P) is pleased to review the HealthCare Practice Guideline Policy, NBI 13B, as requested by the Board of Professional Affairs (BPA). P&P also appreciates BPA's request for a nimble response from governance groups in order to move this important item forward in a timely fashion.

P&P supports BPA and BSA's rejection of the Main Motion given those Boards' concerns about the redundancies in the scope of the proposed Task Force as described in the NBI. P&P acknowledges the raising of ongoing concerns by some regarding APA's intent to move forward with evidence-based. However, P&P finds that when reviewing the structure and function of the American Psychological Association Advisory Steering Committee for Development of Clinical Practice Guidelines and the context of Clinical Practice Guidelines within APA policy (<https://www.apa.org/about/offices/directorates/guidelines/context.aspx>) that the establishment of a new group to oversee the guidelines process is not necessary and may indeed impede the process of preparing guidelines rather than enhance it.

From a policy perspective, P&P notes that BPA cited in its review of the NBI how Clinical Practice Guidelines are described as "aspirational" in a manner to assure users of the guidelines that APA policy recognizes both the scientific nature of the data used to construct guidelines and possible implications when clinicians, patients, and health policy experts review such guidelines.

The disclaimer presented at the beginning of the PTSD CPG are repeated here to reinforce that policy:

Disclaimer

"This guideline is intended to be aspirational and is not intended to create a requirement for practice. It is not intended to limit scope of practice in licensing laws for psychologists or for other independently licensed professionals, nor limit coverage for reimbursement by third party payers. The term guideline refers to statements that suggest or recommend specific professional behavior, endeavor, or conduct for psychologists or other independently licensed professionals. Guidelines differ from standards in that standards are mandatory and may be accompanied by an enforcement mechanism. In contrast, guidelines are aspirational in intent. They are intended to facilitate the continued systematic development of the profession and to help assure a high level of professional practice by psychologists and other professionals. Guidelines are not intended to be mandatory or exhaustive and may not be applicable to every professional and clinical situation. They are not definitive and they are not intended to take precedence over the judgment of psychologists and other professionals. The different types of guidelines produced by the APA were detailed in an association document published in the American Psychologist in December, 2015 (American Psychological Association, 2015)."

Lastly, P&P notes, from its "planning" perspective, that APA was late into the process of preparing evidence-based Clinical Practice Guidelines compared to other healthcare professions but is making strong, progressive strides to contribute to that literature. The National Institutes of Health (NIH), and its National Center for Complementary Integrative Health, cite the Institute of Medicine's 1990 statement that "Clinical practice guidelines are systematically developed statements to assist practitioner and patient decisions about appropriate health care for specific clinical circumstances." NIH then goes on to list guidelines (<https://nccih.nih.gov/health/providers/clinicalpractice.htm>) across many healthcare specialties. That government website lists three sets of guidelines under "Psychiatry and Mental Health." P&P supports the rejection of the Main Motion in the spirit of expeditiously, but scientifically and clinically cautiously, per the current structure based on APA policy, moving forward APA's efforts to be recognized as leader in formulating and promulgating Clinical Practice Guidelines so that our discipline and our science are noted in the going dissemination of clinical practice guidelines and their impact on our patients and society."

6. 5-year Review of Policies (via email)

P&P reviewed an additional proposed housekeeping change to be included in the 5-year Review of Council Policies item:

CRSPPP is proposing changing the name of the recognized specialty "Professional Geropsychology" to "Geropsychology." ***Rationale from CRSPPP: Following the Interorganizational Summit on Specialty, Specialization and Board Certification in June 2017, the Geropsychology Specialty Council voted and approved a motion to request that the APA recognized specialty's name be changed from "Professional Geropsychology" to***

“Geropsychology” such that there would be consistent specialty names used across the APA/Commission for the Recognition of Specialties and Proficiencies in Professional Psychology (CRSPPP), the Council of Specialties, and the American Board of Professional Psychology.

P&P discussed this proposal via email and agreed that this is a housekeeping change. It was added to the main motion for the Council the 5-year review item.

7. Education and Training Guidelines: A Taxonomy for Education and Training in Professional Psychology (via email)

P&P was asked to provide a recommendation on the request for extension of the expiration of the *Education and Training Guidelines: A Taxonomy for Education and Training in Professional Psychology* through December 31, 2020. P&P reviewed the request via email and recommended approval of the main motion.

December 17, 2018 Virtual Meeting

Present: *Ronald Rozensky, PhD (Chair); Heather Bullock, PhD; Armand Cerbone, PhD; Deirdre Knapp, PhD; Angela Kuemmel, PhD, ABPP; Kenneth Sher, PhD; and Lori Thomas, JD, PhD.*

Not present: *Nadine Kaslow, PhD and Bruce Overmier, PhD.*

1. Minutes

The Policy and Planning Board voted to approve the minutes of its October 12-14, 2018 meeting and November 5 call.

2. Self-assessment

P&P discussed the draft self-assessment questionnaire. Dr. Knapp agreed to make final changes to the draft. P&P will discuss implementation of the assessment and dissemination of the questionnaire on its January 2019 call.

3. Executive Committee Policies and Procedures

P&P discussed whether it should change their Policy and Procedures to allow the Chair to designate a third person to the P&P Executive Committee should the past chair no longer be a member of P&P. The procedures have been updated as follows (added text has been underlined):

II. Executive Committee

1. The executive committee of the Policy and Planning Board (Board) shall be composed of the chair, chair-elect, and past-chair (if still on the Board). If the past-chair is no longer on the Board, the chair may designate another member of the Board to serve on the executive committee.
2. The executive committee shall have at least monthly conference calls or virtual meetings to review and plan the business of the Board.

4. Board Chairs Update

Dr. Rozensky provided an update on discussions that occurred with APA CEO Arthur Evans, PhD and board chairs regarding the fall consolidated meetings and the Practice Leadership Conference.