

**Policy and Planning Board**  
**February 17, 2020**  
**Virtual Meeting**

**Present:** *Deirdre Knapp, PhD (Chair); Heather Bullock, PhD; Stewart Cooper, PhD, ABPP; Alan Goldberg, PsyD, JD; Katherine Hahn Oh, PhD; Lynn Kahle, PhD; Allison Ponce, PhD; and Ronald Rozensky, PhD.*

**Not present:** *Armand Cerbone, PhD*

**1. Council Structure Recommendations**

P&P reviewed an updated draft presentation on P&P's Council restructuring proposal. P&P provided feedback on the content of the presentation and discussed the importance of agreeing to a plan for moving forward with the proposal. P&P agreed that it would be advantageous to collaborate with the Council Leadership Team to socialize the proposal with Council and to host any necessary webinars and town hall meetings.

**2. Self-Study Follow Through**

P&P began a preliminary discussion about reports from the 2019 self-study assessments conducted by the APA Board of Directors, Council Leadership Team, Finance Committee, and other major boards and discuss plans for 2020 self-studies. P&P will continue its discussion of these reports at its March 20-22, 2020 meeting.

**3. Liaison Responsibilities**

P&P discussed liaison assignments and responsibilities for 2020.

**Policy and Planning Board**  
**March 16, 2020**  
**Virtual Meeting**

**Present:** *Deirdre Knapp, PhD (Chair); Heather Bullock, PhD; Stewart Cooper, PhD, ABPP; Lynn Kahle, PhD; Allison Ponce, PhD; and Ronald Rozensky, PhD.*

**Guests:** *Cynthia de las Fuentes, PhD (CLT Chair), Jennifer Kelly, PhD (CLT Chair Elect)*

**Not present:** *Armand Cerbone, PhD, Alan Goldberg, PsyD, JD; Katherine Hahn Oh, PhD;*

### **1. CLT Meeting Debrief**

P&P reviewed the comments from the CLT meeting where the Council restructuring proposal was presented. CLT chair provided feedback from the CLT group call on their reaction to the proposal, as well as reviewing the discussion of how this information would best be disseminated to Council. P&P agreed that it would be advantageous to provide a narrative, with empirical research, that would provide more context to the need for the Council restructure with the strategic plan in mind.

### **2. SCM Meeting Planning**

P&P began a preliminary discussion about the upcoming virtual meeting planning for the Spring Consolidated Meeting. CLT members provided feedback on their virtual meeting and recommended not meeting for more than four hours at a time, virtually. P&P will take this into consideration in their planning, as well as taking into consideration the stress and uncertainty facing people professionally and personally during COVID-19.

### **3. Nominations**

P&P discussed the current nominations and what proposed slates will look like for the upcoming 2020 nominations. P&P agreed that they will find additional people to be nominated in the areas of public interest and applied psychology. P&P will ask those interested to send a CV and letter of support to the staff liaison.

**Policy and Planning Board  
April 20, 2020  
Virtual Meeting**

**Present:** *Deirdre Knapp, PhD (Chair); Heather Bullock, PhD; Stewart Cooper, PhD, ABPP; Lynn Kahle, PhD; Allison Ponce, PhD; and Ronald Rozensky, PhD; Armand Cerbone, PhD; Alan Goldberg, PsyD, JD; Katherine Hahn Oh, PhD*

**Guests:** *Cynthia de las Fuentes, PhD (CLT Chair), Jennifer Kelly, PhD (CLT Chair Elect), Jean Carter (Finance Committee)*

**1. Council Restructure Update**

P&P reviewed the discussion from the Council Restructure work group. The 2019 annual report will be released on a delayed schedule. There will be small changes made to the report, and then will be presented in the fall to the board of directors during their meeting, and P&P will manage the message in the continuum.

**2. Self -Study Update**

P&P reviewed the discussion from the Self-Study work group. A presentation will be finalized to document the findings the self-study evaluations yielded. P&P will present the information to share with the Board, Board Chairs, and CLT. The Self-Study work group will work on a future collaborative session to discuss the process of the self-study, and how it can be improved, best practices for liaisons and observers, and ideas around leadership development for board chairs.

**3. New Business Item 24B- Council Term Limits**

P&P reviewed the responses to the New Business Item 24b referencing Council term limits. The responses, overall, supported bringing in early and mid-career psychologists and their voices to council by supporting the term limits new business items. P&P will investigate research supporting how to split up new and experience voices within Council.

**4. Slating**

P&P will work to recruit people to be alternates for one slate in the upcoming elections.

**Policy and Planning Board  
May 22nd, 2020  
Virtual Meeting**

**Present:** *Deirdre Knapp, PhD (Chair); Heather Bullock, PhD; Stewart Cooper, PhD, ABPP; Lynn Kahle, PhD; Allison Ponce, PhD; and Ronald Rozensky, PhD; Armand Cerbone, PhD; Alan Goldberg, PsyD, JD;*

**Absent:** *Katherine Hahn Oh, PhD*

**Guests:** *Cynthia de las Fuentes, PhD (CLT Chair), Jennifer Kelly, PhD (CLT Chair Elect), Jean Carter (Finance Committee)*

**1. Council Restructure Update**

Deirdre and Allison are working on a presentation and will discuss the timing of releasing this information, with so many other competing demands during the pandemic.

**2. Self -Study Update**

P&P reviewed the discussion from the Self-Study work group. A presentation will be finalized to document the findings the self-study evaluations yielded and completed internally by June 15, 2020. P&P members were asked to review the self-study reports from last year when the presentation draft is sent around. Additionally, there will be a presentation about the liaison role and how to best utilize.

**3. New Business Item 24B- Council Term Limits**

P&P approved the memo regrading New Business Item 24b regarding Council Term Limits.

**4. New Business Item 12a and 12b**

P&P reviewed New Business Item 12b regarding the Risk Register. A new response will be drafted with comments. Responses to New Business Item 12a will be discussed when P&P receives a response has been drafted and sent by COLI.

**Policy and Planning Board  
June 19, 2020  
Virtual Meeting**

**Present:** *Deirdre Knapp, PhD (Chair); Heather Bullock, PhD; Stewart Cooper, PhD, ABPP; Lynn Kahle, PhD; Allison Ponce, PhD; and Ronald Rozensky, PhD; Katherine Hahn Oh, PhD, Alan Goldberg, PsyD, JD;*

**Absent:** *Armand Cerbone, PhD*

**Guests:** *Cynthia de las Fuentes, PhD (CLT Chair), Jennifer Kelly, PhD (CLT Chair Elect), Jean Carter (Finance Committee)*

**1.APA Update**

Deanne Ottaviano spoke about the recent RIFs at APA.

**2. Council Restructure**

P&P spoke about the upcoming Council meeting in August and given the current situation with COVID-19 if it would be possible to begin talking to the Board of Directors before the fall of 2020.

**3. Self-Study Update**

P&P discussed the best format to send out information from the Self-Study completed last year.

**4. New Business Item 12b**

P&P approved the memo to send to the referral groups regarding NBI 12B: APA APASI Consolidated Risk Register Development and Maintenance.

**Policy and Planning Board**  
**July 17<sup>th</sup>, 2020**  
**Virtual Meeting**

**Present:** *Deirdre Knapp, PhD (Chair); Heather Bullock, PhD; Stewart Cooper, PhD, ABPP; Lynn Kahle, PhD; Allison Ponce, PhD; and Ronald Rozensky, PhD; Katherine Hahn Oh, PhD, Alan Goldberg, PsyD, JD; Armand Cerbone, PhD*

**Guests:** *Cynthia de las Fuentes, PhD (CLT Chair), Jennifer Kelly, PhD (CLT Chair Elect), Jean Carter (Finance Committee)*

**1. Council Restructure**

P&P spoke about beginning to present the Council Restructure plan to various groups and P&P will begin scheduling work group meetings to work on a presentation.

**2. Self-Study Update**

The P&P Self-Study report will serve as the 5 year governance report for P&P. An email will be sent to Board chairs that participated in the study to encourage boards to look over the information collected from the self-study, and the overall findings.

**3. Modernization of APA Bylaws**

P&P discussed the upcoming modernization of bylaws and will send in a public comment by the end of August.

**4. NBI 24B: Council Term Limits**

P&P discussed the revised NBI regarding Council Term Limits, and plans to write a new response.

## **Policy and Planning Board**

**September 18th, 2020**

### **Virtual Meeting**

**Present:** *Deirdre Knapp, PhD (Chair); Stewart Cooper, PhD, ABPP; Lynn Kahle, PhD; Allison Ponce, PhD; and Ronald Rozensky, PhD; Katherine Hahn Oh, PhD, Heather Bullock, PhD; Alan Goldberg, PsyD, JD; Armand Cerbone, PhD; Jennifer Kelly, PhD (President Elect)*

**Guests:** *Cynthia de las Fuentes, PhD (CLT Chair), Jean Carter, PhD (Finance Committee)*

#### **1. Approve Meeting Minutes**

A motion was made to approve the P&P virtual meeting minutes for February- August with edits. The Spring Consolidated Meeting minutes will be approved via email.

#### **2. Self-Study**

P&P discussed the self-study and sending briefing slides to the Board of Directors, Council and Boards and Committees. The 5-year report reviewing APA governance will be drafted and finished by the end of 2020.

#### **3. Council Restructure**

P&P discussed their recent presentation to the Board of Directors, and the upcoming posting of the 2019 report and 2020 presentation to Council and on APA's website.

#### **4. Ethics Code Call for Comments**

P&P has begun to compose a response, and will continue to do so through the deadline for the call for comments, which is lead by Lynn and Alan.

## **Policy and Planning Board**

**October 16th, 2020**

### **Virtual Meeting**

**Present:** *Deirdre Knapp, PhD (Chair); Stewart Cooper, PhD, ABPP; Lynn Kahle, PhD; Allison Ponce, PhD; and Ronald Rozensky, PhD; Katherine Hahn Oh, PhD, Heather Bullock, PhD; Alan Goldberg, PsyD, JD; Armand Cerbone, PhD*

#### **1. APA Racism Resolution**

The drafting of the Racism Resolution will have virtual calls about certain topics, and all are welcome to join.

#### **2. Council Restructure**

P&P discussed the plan to pause bringing the Council Restructure plan to a vote at the August 2021 Council Meeting. There was discussion about the posting of the 2019 Annual Report and the message that would go out to Council regarding the new plans.

#### **3. Self-Study**

P&P sent a PowerPoint briefing all the chairs and staff that participated in 2019. A document supporting best practices for liaisons will be created moving forward.

#### **4. NBI 24B: Council Term Limits**

P&P discussed the board and committee responses received for NBI 24B and discussed a recommendation to send to the movers of the item. P&P will recommend the item go forward to Council, and hope they will consider feedback from P&P.

#### **5. NBI 12B: Risk Register**

P&P discussed the response to the revised NBI 12B that the movers sent, along with their response. P&P will draft a response to go to the referral groups.

#### **6. Ethics Code Principles**

P&P discussed the proposed Ethics Code Principles and the comments that would be sent in as a group by the October 31<sup>st</sup> deadline.



**Policy and Planning Board**

**November 20th, 2020**

**Virtual Meeting**

**1. Approve Meeting Minutes**

P&P approved a motion to approve the 2020 Fall Consolidated Meeting Minutes.

**2. P&P Policies and Procedures Handbook**

P&P approved the revisions made to their Policies and Procedures Handbook.

**3. 2020 Annual Report**

P&P discussed their continued drafting of the 2020 Annual Report.

**4. NBI 12B: Risk Register**

P&P heard an update from Deanne Ottaviano about the revision from the movers of NBI 12B (Establish a Risk Register).

**5. Guideline Extension**

P&P approved a motion to grant extensions to two guidelines: *The Guidelines for Assessment of and Intervention with Persons with Disabilities* and *The Principles for Quality Undergraduate Education in Psychology*.

**Policy and Planning Board**

**December 18th, 2020**

**Virtual Meeting**

**Draft Minutes**

**1. Approve Meeting Minutes**

P&P approved a motion to approve the November 20<sup>th</sup> Virtual Meeting Minutes.

**2. Finance Committee Recap**

P&P reviewed the information shared at the December 2020 Finance Committee meeting.

**3. Administrative Updates**

P&P was informed the EMPA and Student Vote was approved by membership. P&P was also informed that NBI 12B: Risk Register for APA/APASI has been completely withdrawn.

**4. 2020 Annual Report**

P&P discussed their continued drafting of the 2020 Annual Report and will continue to review the draft to be completed in early 2021.