

BOARD OF DIRECTORS

January 9, 2018

APPROVED MINUTES

Board Members Present: Antonio E. Puente, PhD; Jessica Henderson Daniel, PhD, ABPP; Rosie Phillips Davis, PhD; Jean A. Carter, PhD; Jennifer F. Kelly, PhD, ABPP; Arthur C. Evans Jr., PhD; Helen L. Coons, PhD, ABPP; Stewart E. Cooper, PhD, ABPP; Joseph J. Coyne, PhD; Ian A. Gutierrez, MS, MA; Le Ondra Clark Harvey, PhD; Mitchell J. Prinstein, PhD; Peter L. Sheras, PhD, ABPP; Frank C. Worrell, PhD

Board Members Absent: Kevin Donnellan and Beth Rom-Rymer, PhD

A. The Board voted to approve forwarding the new Membership Agreement (attached) to members for public comment.

B. The Board voted to approve the following appointments to the Committee on Professional Practice and Standards: Helen T. Brantley, PhD, Elizabeth M. Altmaier, PhD, Nayla R. Hamdi, PhD

PROPOSED
APA/APAIP MEMBERSHIP AGREEMENT

In submitting my dues payment, I affirm that I understand and agree to the following:

- APA is a nonprofit membership organization that advances psychology as a science, as a means of promoting health, education, and human welfare, and is devoted to disseminating and applying psychological knowledge, promoting research in psychology, and setting high standards of ethics, practice, conduct, education, and achievement to improve the qualifications and skills of psychologists.
- From 2001 to September 2018, APA housed a separate nonprofit professional association affiliate called the APA Practice Organization (APAPO). The APAPO focused primarily on the professional interests of psychologists in clinical settings.
- As of September of 2018, the APAPO has become the APA Institute of Psychology (APAIP). The APAIP engages in advocacy and government relations activities in support of the organizational purposes and objectives of both APA and APAIP. APAIP continues to promote the professional interests of practicing psychologists, but also engages in broad advocacy and career advancement activities that promote the interests of psychologists in science, applied psychology, education and the public interest.
- The APA Board of Directors and Council of Representatives have determined that it is in the best interests of APA for all members to be dual members of both APA and the APAIP, and have approved the policy that there will be one mandatory, combined dues fee for both APA and APAIP.¹ It is no longer an option to join and pay dues to APA only.
- Member dues payments will be allocated on an annual basis between APA and APAIP based on a determination of the relative needs and priorities of the two organizations and in a manner consistent with the Internal Revenue Code.
- I also affirm that I subscribe to and will support the objectives of the American Psychological Association as set forth in Article 1 of the Bylaws, and the Ethical Principles of Psychologists and Code of Conduct, as adopted by the Association. I further agree that my conduct will be governed by APA's Ethical Principles of Psychologists and Code of Conduct and consent to review and notifications of ethics matters by APA in accordance with the Ethics Committee's Rules and Procedures.
 - ☐ By providing my email address, I expressly consent to receive emails from APA regarding my membership and the association's activities.
 - ☐ By initialing this box, I acknowledge that I have read and agree with the entirety of the above statement.

¹ The APA Board of Directors approved this proposed membership agreement on January 9, 2018. This proposal has not yet been approved by the Council of Representatives, but will be presented to Council for approval at its March 9-10, 2018 meeting.

OPEN SESSION

If you do not understand or if you have any questions about this policy, please contact Member Services at (xxx) xxx-xxxx for assistance.

BOARD OF DIRECTORS

January 30, 2018

APPROVED MINUTES

Board Members Present: Antonio E. Puente, PhD; Jessica Henderson Daniel, PhD, ABPP; Rosie Phillips Davis, PhD; Jean A. Carter, PhD; Jennifer F. Kelly, PhD, ABPP; Arthur C. Evans Jr., PhD; Helen L. Coons, PhD, ABPP; Stewart E. Cooper, PhD, ABPP; Joseph J. Coyne, PhD; Ian A. Gutierrez, MS, MA; Mitchell J. Prinstein, PhD, and Beth Rom-Rymer, PhD; Peter L. Sheras, PhD, ABPP; Frank C. Worrell, PhD

Board Members Absent: Kevin Donnellan and Le Ondra Clark Harvey, PhD

A. The Board voted to appoint Caddie Putnam Rankin and Bonnie Stein to the Investment Subcommittee for terms running from 2/1/2018 through 12/31/2021.

B. The Board voted to approve the following, as recommended by the Investment Subcommittee and Finance Committee: 1) using funds from the refinance of the 750 LLC for the creation of a \$20 million designated account for the Strategic Investment Fund and a \$5 million designated account for a Debt Service Reserve Fund for 750 LLC; 2) investing the Strategic Investment Fund with a 80% fixed income and 20% equity balance and 3) investing the Debt Service Reserve Fund with a 40% fixed income and 60% equity balance.

The Investment Committee will monitor market conditions and changing cash flow needs and bring any recommended changes to the Board for approval.

C. The Board voted to approve the following Principles Related to the New Strategic Investment Fund:

Principles Related to the Strategic Investment Fund

- a. Overview. The Strategic Investment Fund (SIF) was created to provide the fiscal means to significantly advance APA and the public good it serves through high-impact initiatives that are consistent with the Association's larger strategic goals and priorities. The SIF (\$20 million) is funded through a planned cash-out during the refinance of 750 First Street, NE, and represents incremental borrowing in order to fund the Association's strategically significant projects with measurable impact.
- b. Guidelines for Review and Award of SIF Proposals:
The following principles will guide awarding of funds, as well as assessment of their results:
 1. The SIF is to be expended to achieve high impact advances for the public good and for APA, as guided by APA's approved strategic plan and/or approved budget priorities.
 2. Proposals funded by the SIF are expected to be significantly different from projects normally funded by the operating budget and are expected to have very significant impact. Outcomes and metrics for evaluation of impact are expected to be included in the proposal, as discussed in paragraph (c), below.

3. The CEO will be responsible for developing SIF projects based upon the approved strategic plan and/or approved budget priorities and on concepts that can emerge from a variety of sources, including Council and APA Boards and Committees. SIF project proposals will be, reviewed by the Finance Committee for financial soundness, and approved by the Board. The Board may solicit input from Council.¹
 4. SIF projects can be proposed at any time.
- c. Principles related to assessment of outcomes:
1. Projects must be designed to have a significant impact on moving APA forward toward achieving APA's approved strategic plan and/or approved budget priorities.
 2. The CEO should include a plan for annually assessing outcomes toward the budget priorities or strategic plan as part of the proposal. The annual assessments must include a focus on impact of the project along with implementation steps.
 3. If the project has ongoing expenses at the end of its time-certain period, the final assessment will need to determine if those expenses can and should be moved to the operating budget or if an extension of SIF funding or other funding approach is appropriate.
- d. Principles related to managing the SIF:
1. The SIF will be held in a sequestered fund and invested separately from the APA's long-term investment portfolio;
 2. Any taxes due on interest or other income earned from SIF investments will be deducted from the corpus of the fund;
 3. Both the income from investment and the corpus of the fund are available for strategic projects. The fund is not designed to last in perpetuity; and
 4. Any revenues that are earned on SIF projects will be captured in the general operating budget.

¹ While the Council of Representatives' February 2017 Resolution on Trial Delegation is in effect, any single, unbudgeted item funded from the SIF and exceeding \$3 million will require approval by the Council.

BOARD OF DIRECTORS

February 13, 2018

APPROVED MINUTES

Board Members Present: Antonio E. Puente, PhD; Jessica Henderson Daniel, PhD, ABPP; Rosie Phillips Davis, PhD; Jean A. Carter, PhD; Jennifer F. Kelly, PhD, ABPP; Arthur C. Evans Jr., PhD; Helen L. Coons, PhD, ABPP; Stewart E. Cooper, PhD, ABPP; Joseph J. Coyne, PhD; Le Ondra Clark Harvey, PhD; Mitchell J. Prinstein, PhD; Beth Rom-Rymer, PhD; Peter L. Sheras, PhD, ABPP; Frank C. Worrell, PhD

Board Members Absent: Kevin Donnellan and Ian A. Gutierrez, MS, MA

A. The Board voted to approve the revised Joint Membership Agreement (attached). The Board requested that Antonio E. Puente, PhD, work with staff on revising the main motion of the Council item on the Joint Membership Agreement and bring the revised motion back to the Board for approval.

B. The Board voted to determine that the Guidelines for Psychological Practice with Girls and Women are appropriate and do not present undue risk to the Association and referred the Guidelines to the Council Leadership Team for content review and to provide a recommendation to Council.

PROPOSED
APA/APAIP MEMBERSHIP AGREEMENT

In submitting my dues payment, I affirm that I understand and agree to the following:

- APA is a nonprofit membership organization that advances psychology as a science, as a means of promoting health, education, and human welfare, and is devoted to disseminating and applying psychological knowledge, promoting research in psychology, and setting high standards of ethics, practice, conduct, education, and achievement to improve the qualifications and skills of psychologists.
- From 2001 to September 2018, APA housed a separate nonprofit professional association affiliate called the APA Practice Organization (APAPO). The APAPO focused primarily on the professional interests of psychologists in clinical settings.
- As of September of 2018, the APAPO has become the APA Institute for Psychology (APAIP). The APAIP engages in advocacy and government relations activities in support of the organizational purposes and objectives of both APA and APAIP. APAIP continues to promote the professional interests of practicing psychologists while broadening its advocacy to include enhanced lobbying for basic and applied research, expanded activities in support of educators and education, and greater support for government relations geared toward the public interest. At the same time, APAIP will deliver a more comprehensive set of professional resources for clinicians, applied psychologists, researchers, educators and students.
- The APA Board of Directors and Council of Representatives have determined that it is in the best interests of APA for all members to be dual members of both APA and the APAIP, and have approved the policy that there will be one mandatory, combined dues fee for both APA and APAIP.¹ This fee will consist solely of each member's annual APA dues. Annual dues will be charged consistent with the current pricing categories outlined in APA's Bylaws and Association Rules. Currently dues-exempt Life Members will continue to be exempt from paying dues. It is no longer an option to join and pay dues to APA only.
- Member dues payments will be allocated on an annual basis between APA and APAIP based on a determination of the relative needs and priorities of the two organizations and in a manner consistent with the Internal Revenue Code.
- I also affirm that I subscribe to and will support the objectives of the American Psychological Association as set forth in Article 1 of the Bylaws, and the Ethical Principles of Psychologists and Code of Conduct, as adopted by the Association. I further agree that my conduct will be governed by APA's Ethical Principles of Psychologists and Code of Conduct and consent to review and notifications of ethics matters by APA in accordance with the Ethics Committee's Rules and Procedures.
 - ☐ By providing my email address, I expressly consent to receive emails from APA regarding my membership and the association's activities.
 - ☐ By initialing this box, I acknowledge that I have read and agree with the entirety of the above statement.

If you do not understand or if you have any questions about this policy, please contact Member Services at (xxx) xxx-xxxx for assistance.

¹ The APA Board of Directors approved this proposed membership agreement on January 9 and February 13, 2018. This proposal has not yet been approved by the Council of Representatives, but will be presented to Council for approval at its March 9-10, 2018 meeting.

BOARD OF DIRECTORS

February 20, 2018

APPROVED MINUTES

Board Members Present: Antonio E. Puente, PhD; Jessica Henderson Daniel, PhD, ABPP; Rosie Phillips Davis, PhD; Jean A. Carter, PhD; Jennifer F. Kelly, PhD, ABPP; Arthur C. Evans Jr., PhD; Helen L. Coons, PhD, ABPP; Stewart E. Cooper, PhD, ABPP; Joseph J. Coyne, PhD; Le Ondra Clark Harvey, PhD; Ian A. Gutierrez, MS, MA, Mitchell J. Prinstein, PhD, Peter L. Sheras, PhD, ABPP; Frank C. Worrell, PhD

Board Members Absent: Kevin Donnellan and Beth Rom-Rymer, PhD

A. The Board voted to determine that the Clinical Practice Guideline for the Behavioral Treatment of Obesity and Overweight in Children and Adolescents is appropriate and does not present undue risk to the Association and refer the Guideline to the Council Leadership Team for content review and to provide a recommendation to Council.

B. The Board voted to recommend that Council support pursuing accreditation of master's level programs in psychology.

C. The Board voted to recommend that Council approve the following motion:

That Council approves the joint 501(c)3/501(c)6 organization membership agreement and the following implementation plan:

- All APA members and affiliates will automatically become members of the APA 501(c)3 organization and a 501(c)6 organization, tentatively named the APA Institute for Psychology. All members will pay a required, combined annual dues fee for membership in both organizations;
- Upon joining and at renewal, all APA members and affiliates will complete the joint 501(c)(3) and 501(c)(6) organization membership agreement.;
- The required, combined dues fee for membership in both organizations will be effective beginning with the 2019 dues cycle.*

That Council directs the President to appoint a work group** to develop a plan for implementation of the joint 501(c)3/501(c)6 organization membership for approval at Council's August 2018 meeting. The plan will include:

- Integration of priorities across both organizations;
- Use of existing APA governance structure to achieve the integration of priorities across both organizations;
- Any amendments to the APAPO Bylaws and APA Association Rules necessary for implementation.

*For the 2019-2021 dues cycles, all APA members and affiliates will pay only what they paid in APA dues in 2018, or are scheduled to pay in the existing APA dues step-up schedule. APA's life members who are dues exempt will continue to pay no dues. American Psychological Association Practice Organization (APAPO) dues will be eliminated beginning with the 2019 dues cycle.

** The work group will be appointed using Council's previously approved matrix selection process that considers multiple criteria, including areas of expertise as well as diversity characteristics broadly defined. The work group will provide at least monthly updates to Council on the progress of its development of recommendations and will solicit input from Council.

D. The Board requested that a letter be sent from APA to the principle of the Marjory Stoneman Douglas High School in Parkland, Florida, in response to the February 15, 2018, school shooting.

BOARD OF DIRECTORS

February 27, 2018

APPROVED MINUTES

Board Members Present: Antonio E. Puente, PhD; Jessica Henderson Daniel, PhD, ABPP; Rosie Phillips Davis, PhD; Jean A. Carter, PhD; Jennifer F. Kelly, PhD, ABPP; Arthur C. Evans Jr., PhD; Helen L. Coons, PhD, ABPP; Stewart E. Cooper, PhD, ABPP; Joseph J. Coyne, PhD; Le Ondra Clark Harvey, PhD; Mitchell J. Prinstein, PhD; Beth Rom-Rymer, PhD; Peter L. Sheras, PhD, ABPP; Frank C. Worrell, PhD

Board Members Absent: Kevin Donnellan and Ian A. Gutierrez, MS, MA

The Board voted to approve the following revisions to the Council motion on the Joint Membership Agreement (bracketed material to be deleted; underlined/strikethrough material to be added):

That Council approves the joint 501(c)3/501(c)6 organization membership agreement and the following implementation plan:

- All APA members and affiliates will automatically become members of the APA 501(c)3 organization and a 501(c)6 organization, ~~[tentatively]~~ named the APA Institute for Psychology. All members will pay a required, combined annual dues fee for membership in both organizations;
- Upon joining and at renewal, all APA members and affiliates will complete the joint 501(c)(3) and 501(c)(6) organization membership agreement;
- The required, combined dues fee for membership in both organizations will be effective beginning with the 2019 dues cycle.*

That Council directs the President to appoint a work group** to develop a plan for implementation of the joint 501(c)3/501(c)6 organization membership for approval at Council's August 2018 meeting. The plan will include:

- Integration of priorities across both organizations;
- Use of existing APA governance structure to achieve the integration of priorities across both organizations;
- Recommendation for the percentage of 2019 dues to be allocated between the 501(c)3 and 501(c)6 organizations and the process for future dues allocations;
- Any amendments to the APAPO Bylaws and APA Association Rules necessary for implementation.

*For at least three years (2019-2021 dues cycles), there will be no increase to APA dues. All APA members and affiliates will pay only what they paid in APA dues in 2018, or are scheduled to pay in the existing APA dues step-up schedule. APA's life members who are dues exempt will

continue to pay no dues. American Psychological Association Practice Organization (APAPO) dues will be eliminated beginning with the 2019 dues cycle.

** The work group will be appointed using Council's previously approved matrix selection process that considers multiple criteria, including areas of expertise as well as diversity characteristics broadly defined. The work group will provide at least monthly updates to Council on the progress of its development of recommendations and will solicit input from Council.

**BOARD OF DIRECTORS ACTIONS TAKEN BY UNANIMOUS WRITTEN CONSENT BETWEEN
DECEMBER 8-10, 2017 AND FEBRUARY 27, 2018**

APPROVED MINUTES

Board Members Voting: Antonio E. Puente, PhD; Jessica Henderson Daniel, PhD, ABPP; Rosie Phillips Davis, PhD; Jean A. Carter, PhD; Jennifer F. Kelly, PhD, ABPP; Helen L. Coons, PhD, ABPP; Stewart E. Cooper, PhD, ABPP; Joseph J. Coyne, PhD; Kevin Donnellan; Ian A. Gutierrez, MS, MA; Le Ondra Clark Harvey, PhD; Mitchell J. Prinstein, PhD; Beth Rom-Rymer, PhD; Peter L. Sheras, PhD, ABPP; Frank C. Worrell, PhD

The Board confirmed the following actions by unanimous written consent

- A. In mid-January, the Board voted to approve the appointment of Jamile Ashmore, PhD (Baylor Scott & White Health, Plano, TX), Claire Collie, PhD (Veterans Affairs Medical Center, Durham, NC) and Christopher Muran, PhD (Adelphi University) for three-year terms on the Advisory Steering Committee (ASC) for Development of Clinical Practice Guidelines.
- B. In early February, the Board voted to approve 1) offering a one-hour Continuing Education (CE) Program on Multicultural Guidelines at the March 2018 Consolidated Meetings and 2) videotaping the CE program and providing CE credits at no charge to Council and board and committee members who attend the program and/or complete the program online.