

BOARD OF DIRECTORS

December 8 & 9, 2016

APPROVED MINUTES

Board Members Present: Susan H. McDaniel, PhD, ABPP; Barry S. Anton, PhD, ABPP; Antonio E. Puente, PhD; Jennifer F. Kelly, PhD, ABPP; Bonnie Markham, PhD, PsyD; Cynthia D. Belar, PhD, ABPP; Linda F. Campbell, PhD; Helen L. Coons, PhD, ABPP; Christine M. Jehu, PhD; Richard M. McGraw, PhD; Diana L. Prescott, PhD; Sandra L. Shullman, PhD; Frank C. Worrell, PhD

Incoming Board Members Present: Jean A. Carter, PhD; Steward E. Cooper, PhD, ABPP; Jessica Henderson Daniel, PhD; Ian A. Gutierrez, MS, MA; Robert E. McGrath, PhD

Council Leadership Team Observer Present: Jean Lau Chin, EdD and Douglas C. Haldeman, PhD

I. MINUTES OF MEETING

A.(1) The Board voted to approve the minutes of its August 2 & 4, 2016, meeting; minutes of actions taken on its June 14, June 28, and July 12, 2016, calls; and votes taken by unanimous written consent between the June 8-10 and August 2 & 4, 2016, meetings.

II. ELECTIONS, AWARDS, MEMBERSHIP AND HUMAN RESOURCES

A. In executive session, the Board voted to approve the following appointments:

1. The Board voted to appoint Constance M. Mesiarik, JD, PhD, Erik J. Girvan, JD, PhD, and Michael H. Fogel, PhD, to the Committee on Legal Issues for three-year terms (1/1/2017-12/31/19)
2. The Board voted to appoint Camille Alexander to the Investment Subcommittee for a three-year term (1/1/2017-12/31/19).
3. The Board voted to reappoint Greg Mitchell to the Audit Subcommittee for a three-year term (1/1/2017-12/31/19)
4. The Board voted to approve the continuing committee appointments (attached).

III. ETHICS

A.(2) In executive session, the Board voted to approve the inclusion of \$19,600 in the 2017 Budget for one meeting of an Ethics Code Task Force (ECTF). The ECTF will be the advisory committee of the Ethics Committee charged with managing a complete revision of the *Ethical Principles of Psychologists and Code of Conduct* (Ethics Code). Its mission will be to implement the Ethics Committee's plan for the next review of the Ethics Code, to report to the Ethics Committee regularly regarding revision processes, and to submit to the Ethics Committee a proposed revision of the Ethics Code for approval as APA policy by the Council of Representatives.

B.(3) In executive session, the Board voted to approve the inclusion of \$21,000 in the 2017 budget for the APA Commission on Ethics Processes and additionally allocate any unused funds from the 2016 Commission budget to the 2017 Commission budget.

IV. BOARD OF DIRECTORS

No items.

V. DIVISIONS AND STATE, PROVINCIAL AND TERRITORIAL PSYCHOLOGICAL ASSOCIATIONS

A.(4) The Board voted to approve funding the following four Interdivisional Grants for 2016:

1. Refugee Mental Health Resource Network Database (\$9,600)
2. International Expansion to Project Syllabus (\$4,600)
3. 2017 Policy Workshop and Advocacy Day (\$4,000)
4. Mental Health Phone Application Review Database (\$3,650)

VI. ORGANIZATION OF THE APA

A.(5) The Board voted to recommend that Council request that Integrity be considered for inclusion as a Core Value in the next Strategic Plan. The Board noted that Integrity can be defined in the context of the next strategic plan.

B.(6) The Board voted to recommend that Council approve the following amendments to Association Rule 110-13.1 (underlined material to be added);

110-13.1 The Needs Assessment, Slating and Campaigns Committee (NASCC) conducts a comprehensive needs assessment and develops position descriptions based on the needs assessment for the open Board member-at-large seats. The descriptions are broadly disseminated to the membership when nominations are solicited. In the slating process, NASCC aims to maintain a Board balanced across areas of the discipline, diversity broadly defined and special skills or competencies relevant to current issues.

Members-at-large are elected by and from the voting Members of the Association. Slates of at least two candidates are developed by NASCC from the nominations received, and at least two alternates shall be identified from the nominees. In the slating process, NASCC will ensure there is always at least one early career psychologist member on the Board of Directors.

Slates of recommended candidates and alternates shall be submitted to the Board of Directors for review of 1) unrecognized conflicts of interest, 2) ethics violations, and 3) consistency with the results of NASCC's annual needs assessment. If, by majority vote of the Board, a candidate is unacceptable for one of these reasons, or if a candidate(s) has dropped out after NASCC slating, the Board will vote on a recommended substitution from the alternates. The Board will inform NASCC of any recommended substitutions and

the reasons for its recommendation. NASCC will consider the Board's review and feedback, and, by majority vote, determine the final composition of candidate slates.

C.(7) The Board voted to recommend that Council receive the Report of the Work Group on Task Force Selection and request that ad hoc groups be appointed using a selection process that considers multiple criteria, including diversity broadly defined and skills or competencies relevant to the ad hoc group's mission.

D.(8) The Board voted to recommend that Council approve the following motion:

That Council receive the Report of the Civility Principles Work Group and approve the following recommendations of the Work Group: 1) online culture/civility checks be used after each Council meeting, 2) clear civility guidelines and expectations be added to the orientation of new Council members, and 3) Council receive regular reminders for civility expectations (including for listservs).

Council also requests that the Civility Principles Work Group develop an implementation plan for the above recommendations and bring the plan back to Council at its August 2017 meeting.

E.(9) The Board reviewed the progress report of the Work Group to Review Organizational Policies and Procedures. The Board requested that members of the Board and Council Leadership Team be appointed to refine the Work Group's charge and provide the Work Group a deadline for completing its work.

VII. PUBLICATIONS AND COMMUNICATIONS

No items.

VIII. CONVENTION AFFAIRS

A.(10) In executive session, the Board voted to approve the use of \$100,000 for enhancing the 2017 convention in Washington, DC, and charged the Board of Convention Affairs with allocating the use of the funds.

B.(11) In executive session, the Board voted to approve increasing the convention registration fees beginning in 2017 by \$20 for APA members, by \$50 for nonmembers and by \$10 for students.

IX. EDUCATIONAL AFFAIRS

A.(12) In executive session, the Board voted to approve the inclusion of \$25,000 in the 2017 Budget to support the 2017 APA Summit on High School Psychology Education.

B.(13) In executive session, the Board expressed support for the work of a task force charged to review and revise the *APA Recommended Postdoctoral Education and Training Program in Psychopharmacology for Prescriptive Authority* and recommended that the group conduct its work virtually.

C.(14) In executive session, the Board voted to approve the inclusion of \$125,000 in the 2017 Budget to continue funding in 2017 of the APA Internship Stimulus Grant Program.

D.(15) The Board voted to recommend that Council approve the revised agreement between the American Psychological Association and the Canadian Psychological Association, titled First Street Accord on Mutual Recognition of Accreditation and Quality Assurance for Psychology Doctoral and Internship Program/mes.

E. The Board received an update on the Summit on Master's Training in Psychological Practice and asked that Council be provided an update on the Summit.

X. PROFESSIONAL AFFAIRS

A.(16) The Board of Directors voted to determine that the *Guidelines for Occupationally-Mandated Psychological Evaluation* are appropriate and do not present undue risk to the Association and referred the Guidelines to the Council Leadership Team for content review and to provide a recommendation to Council.

B.(21) The Board received an update on the work of the Advisory Steering Committee for the Development of Clinical Practice Guidelines and APA Guidelines Development Panels.

XI. SCIENTIFIC AFFAIRS

No items.

XII. PUBLIC INTEREST

No items.

XIII. ETHNIC MINORITY AFFAIRS

No items.

XIV. INTERNATIONAL AFFAIRS

A.(18) The Board received an update on APA's efforts to engage internationally and expressed its support for APA continuing

B. In executive session, the Board received a request to add \$10,000 to the 2017 Budget for the *APA Grants for International Psychologists and Psychology Students to Attend the APA Annual Convention*. At the request of the Board, staff was able to reallocate funds from the existing budget to cover the cost of the grants.

XV. CENTRAL OFFICE

No items.

XVI. FINANCIAL AFFAIRS

A.(19) In executive session, the Board voted to approve the 2017 Proposed Budget with annual revenues of \$112,499,400, a withdrawal of other assets of \$11,513,000, and annual expenses of \$128,271,106 resulting in an operating margin of \$4,258,706.

B.(20) The Board voted to recommend that the Council of Representatives approve the following amendments to the Association Rules (bracketed/strikethrough material to be deleted/underlined material to be added):

210-1. FINANCE COMMITTEE

210-1.1 The Finance Committee shall be composed of seven voting members and up to seven non-voting members. Of the voting members, two shall be elected each year for terms of three years, one slate shall be ~~[limited to first-year and/or second-year Council members and the second slate shall be limited to first-year and/or second-year Council members or former or outgoing members of the Finance Committee]~~ drawn from current Council members or Finance Committee members who have served within the previous seven years (including outgoing members of the Finance Committee); the second slate shall be drawn from APA members who have demonstrated interest and expertise in organizational financial policies and operations. No member may serve more than two consecutive terms. The seventh voting member of the Committee is the APA Treasurer, who shall serve as its Chair.

The non- voting members shall be representatives from the investment community (up to four) and the accounting/financial community (up to three) and are not usually psychologists. The non-voting members will be recommended by the Finance Committee and approved by the Board of Directors for terms of three years, which may be renewed at the ~~[discretion of the Board]~~ recommendation of the Finance Committee and approval of the Board of Directors.

C.(22) The Board received as information the 2015 IRS Tax Form 990 and 2015 IRS Form 990-T.

D.(23) The Board received as information the June 3 & 4, 2016, Finance Committee minutes.

BOARD OF DIRECTORS

October 4, 2016

CONFERENCE CALL APPROVED MINUTES

Board Members Present: Susan H. McDaniel, PhD, ABPP; Barry S. Anton, PhD, ABPP; Antonio E. Puente, PhD; Jennifer F. Kelly, PhD, ABPP; Cynthia D. Belar, PhD, ABPP; Linda F. Campbell, PhD; Helen L. Coons, PhD, ABPP; Christine M. Jehu, PhD; Bonnie Markham, PhD, PsyD; Richard M. McGraw, PhD; Diana L. Prescott, PhD; Sandra L. Shullman, PhD; Frank C. Worrell, PhD

Council Leadership Team Observers Present: Douglas C. Haldeman, PhD; Jean Lau Chin, EdD

A. The Board voted to approve the liquidation of \$8.2m from the long term investment portfolio based on the below forecast of cash needs:

Investment Portfolio Draws approved in 2016 budget:

• Annual Draw from Investment Portfolio	2.6m
• Investment in APA 2.0	1.6m
• APAIT/Membership	1.0m
• Coverage of Integrated Budget Deficit	6.0m
TOTAL	\$11.2m
• Less: additional cash received from insurances	(1.3m)
• Less: estimated expense savings for 2017	(1.7m)
AMOUNT TO BE DRAWN	\$8.2m

The funds will be drawn from the investment portfolio based on the liquidation schedule recommended by the APA Investment Advisor, George Dunn.

B. The Board discussed the materials provided on the overview of the 2017 Budget and the summary of the 2017 APA Priorities Survey that was sent to Council, board and committee members and staff. The Board asked that the Summary of the 2017 APA Priorities Survey be provided to Council.

BOARD OF DIRECTORS

December 20, 2016

CONFERENCE CALL APPROVED MINUTES

Board Members Present: Susan H. McDaniel, PhD, ABPP; Barry S. Anton, PhD, ABPP; Antonio E. Puente, PhD; Jennifer F. Kelly, PhD, ABPP; Cynthia D. Belar, PhD, ABPP; Linda F. Campbell, PhD; Helen L. Coons, PhD, ABPP; Christine M. Jehu, PhD; Bonnie Markham, PhD, PsyD; Richard M. McGraw, PhD; Diana L. Prescott, PhD; Sandra L. Shullman, PhD; Frank C. Worrell, PhD

Incoming Board Members Present: Jean A. Carter, PhD; Stewart E. Cooper, PhD, ABPP; Joseph J. Coyne, PhD; Ian A. Gutierrez, MS, MA; Robert E. McGrath, PhD

Board Member Absent: None.

Council Leadership Team Observers Present: Jean Lau Chin, EdD

Council Leadership Team Observers Absent: Douglas C. Haldeman, PhD

- A. The Board voted to approve Armand R. Cerbone, PhD, ABPP, as the 2017 recipient of the Raymond D. Fowler award – Member.
- B. In executive session, the 2016 Board* voted to approve that the 2016 CLT Chair and Chair-Elect each receive a one-time honorarium of \$7,300 in recognition of their service as observers on the Board of Directors in 2016.
- C. In executive session, the 2016 Board* voted to approve an additional honorarium of \$20,000 to Dr. McDaniel for her extraordinary service to APA, including her assuming the role of the President on numerous matters during her President-Elect term following the release of the Independent Review and her support and guidance to the Association during the loss of its CEO and the term of its interim CEO. Dr. McDaniel recused herself from the discussion and vote on this item.

*The 2016 Board does not include the 2017 incoming Board members or the 2016 Chair and Chair-Elect of CLT.

**BOARD OF DIRECTORS ACTIONS TAKEN BY UNANIMOUS WRITTEN CONSENT BETWEEN
AUGUST 2 & 4, 2016, BOARD MEETING AND DECEMBER 31, 2016**

APPROVED MINUTES

Board Members Voting: Susan H. McDaniel, PhD, ABPP; Barry S. Anton, PhD, ABPP; Antonio E. Puente, PhD; Jennifer F. Kelly, PhD, ABPP; Bonnie Markham, PhD, PsyD; Linda F. Campbell, PhD; Helen L. Coons, PhD, ABPP; Christine M. Jehu, PhD; Richard M. McGraw, PhD; Diana L. Prescott, PhD; Sandra L. Shullman, PhD; Frank C. Worrell, PhD

The Board confirmed the following actions by unanimous written consent

A. In early October, the Board voted to approve the appointment of Erika Carr, PhD, to serve on the Committee on Early Career Psychologists through December 31, 2017. Dr. Carr replaces Innocent Okozi, PhD, who resigned from the committee.