

BOARD OF DIRECTORS

June 8 & 9, 2017

APPROVED MINUTES

Board Members Present: Antonio E. Puente, PhD; Jessica Henderson Daniel, PhD, ABPP; Susan H. McDaniel, PhD, ABPP; Jean A. Carter, PhD; Jennifer F. Kelly, PhD, ABPP; Arthur C. Evans Jr., PhD; Jean Lau Chin, EdD; Helen L. Coons, PhD, ABPP; Stewart E. Cooper, PhD, ABPP; Joseph J. Coyne, PhD; Ian A. Gutierrez, MS, MA; Richard M. McGraw, PhD; Sandra L. Shullman, PhD; Frank C. Worrell, PhD

Board Members Absent: Robert E. McGrath, PhD

I. MINUTES OF THE MEETING

A.(1) The Board voted to approve the minutes of its following 2017 meetings: February 23, March 24, April 7 & 8; the minutes of its following 2017 calls: March 6, March 14, March 21, April 11, May 16; and votes taken by unanimous written consent between February 8, 2017, and May 16, 2017.

II. ELECTIONS, AWARDS, MEMBERSHIP AND HUMAN RESOURCES

A.(2) The Board voted to recommend that Council approve forwarding the following Bylaw amendment to the Membership for a vote (bracketed/strikethrough material to be deleted, underlined material to be added):

ARTICLE XIX

Dues and Subscriptions

1. The basic Association dues to be paid annually by Members and Associate members shall be determined by Council and shall include subscriptions to such publications as may be determined by Council. ~~[In addition to the basic dues, each Member shall pay a fixed amount, to be determined by Council, for each Division over and above one to which the Member belongs.]~~
2. The annual fees to be paid by International Affiliates, High School Teacher Affiliates, and Student Affiliates, and the publications of the Association to which they shall be entitled, shall be determined by Council.
3. Nonpayment of dues for one year shall be considered as equivalent to a request for resignation from the Association.
4. ~~[There shall be made available to each Division a fixed amount, to be determined by Council, from the dues paid by each member of the Association who is a member of that Division.]~~ A Division may require ~~[additional]~~ dues of its own members

The Board voted to recommend that Council approve amending APA's Association Rules to become effective if and when the above Bylaws changes are approved by the Membership (bracketed/strikethrough materials to be deleted):

210-12. DIVISION DUES AND ASSESSMENT

210-12.1 ~~[For each APA member, \$2.00 of his or her regular dues shall be applied as dues of a division to which he or she belongs. If he or she is a member of more than one division, the dues shall be increased by \$2.00 for each additional division.]~~ Divisions may vote to make special assessments ~~[beyond this minimum amount,]~~ to be collected as part of the APA dues or collected separately by the divisions. All divisions must inform the Central Office in writing of the amount of their special assessments for the next calendar year within five days following the APA convention each year.

If a division fails to inform the Central Office within five days, the special assessment that applied the previous year will remain in force.

The Board recommended that the Bylaw amendment ballot be sent to the membership with only an explanatory statement.

B.(3) The Board voted to recommend that Council approve amending Article XIX of the Bylaws as follows: (bracketed/strikethrough material to be deleted, underlined material to be added):

APA BYLAWS

ARTICLE XIX: DUES AND SUBSCRIPTIONS

6. ~~[Any Fellow, Member, or Associate member who has reached the age of sixty five and has been a member of the Association for at least twenty five years shall become eligible for a dues exemption reduction process, culminating in dues exemption.]~~ There shall be a dues exempt category for those Fellows, Member and Associate members who reach eligibility requirements as set by Council. Such members shall retain all rights and privileges of membership in the Association except the privilege of receiving those publications of the Association ordinarily provided to its members as a membership benefit. In order to permit the receipt of such publications, however, an option to pay a reasonable subscription price/servicing fee for them shall be made available to dues-exempt members. (For purposes of this Subsection, membership in the American Association of Applied Psychology prior to its amalgamation with the American Psychological Association shall be counted.) Those dues exempt members opting not to pay the subscription price/servicing fee will be charged an administrative fee as set by Council.

The Board recommended that the Bylaw amendment ballot be sent to the membership with only an explanatory statement.

C. The Board discussed the results of the membership research survey on advocacy.

D. In executive session, the Board took action on the following nominations/appointments:

1. The Board voted to appoint Gregory Pennington, PhD, and Suzanne C. Baker, PhD, to the Committee on Division/APA Relations for a three-year term (1/1/2018-12/31/2020).

2. The Board voted to appoint Ms. Sara Ledgerwood as public member on the Commission for the Recognition of Specialties and Proficiencies in Professional Psychology for a three-year term (1/1/2018-12/31/2020).

3. The Board voted to approve the Board and Committee election slates.

E. In executive session, the Board voted to approve giving the Membership Office the authority to change the dues amounts for new members joining during the 2018 dues cycle for the purposes of conducting dues sensitivity testing. The Board will be notified once dues sensitivity testing commences and will receive a report of the analysis of the testing by December 2018. Helen L. Coons, PhD, abstained from voting on this item.

III. ETHICS

The Board took action on three Ethics cases.

IV. BOARD OF DIRECTORS

A.(4) The Board voted to approve the expenditure of \$65,000 for President-Elect Dr. Jessica Henderson Daniel's presidential activities to fund the Citizen Psychologist initiative in 2017 and 2018.

B.(4A) The Board voted to approve the allocation of \$23,500 from Dr. Tony Puente's presidential activities fund as follows: \$17,500 for an Actuarial Study by the firm Avalere on Physician Definition and \$6,000 for the 2017 convention registration fees for invited presidents of national associations of psychology located outside of the United States.

C.(4B) The Board voted to approve the revised document "Guidance for APA Action on Issues of Media/Societal Interest."

D. The Board received an update on the APA diversity and inclusion plan.

V. DIVISIONS AND STATE AND PROVINCIAL AND TERRITORIAL PSYCHOLOGICAL ASSOCIATIONS

A.(5) The Board voted to accept the 2016 Division Annual Reports.

A. B. In executive session, the Board voted to recommend that Council approve amending Association Rule 100-1.4 as follows (bracketed/strikethrough material to be deleted; underlined material to be added):

100-1.4 A division of the Association or a subunit of a division may release a position or policy statement on public policy matters ~~[in its field]~~ in its own name so long as: (1) the statement is in its field and "complies with all relevant association bylaws, rules and current association policies" (APA Bylaws, Article VI.5); (2) the statement does "not establish or enforce standards for ethics, accreditation, certification, or credentialing of specialty recognition" (APA Bylaws, Article VI .5); and (3) the division collaborates with APA Division Services in the development of the statement. If the position or policy statement is intended to establish or could be construed by APA members or the public as establishing a standard or guideline for psychologists or for individuals or organizations that work with psychologists, the provisions of Association Rule 30-8 apply. ~~[Unless a division or division subunit obtains approval for a proposed statement on public policy issues from Council,~~

~~such statements shall contain a disclaimer clause making it clear that the division or subunit is not speaking for the APA or for any other division or unit of the APA.]~~ Position or policy statements issued in the name of the APA on issues not previously the subject of Council policy will require prior approval by Council.

When developing and issuing statements on public policy matters, ~~in its field~~ a division or its subunit ~~[should]~~ must contact the Division Services office, which will consult with APA government relations staff, APA legal counsel and executive directors, to determine if the proposed position or policy statement is consistent with Council policy, is in conflict with APA Bylaws, rules or policies and to determine if Rule 30-8 applies. Provided there is existing APA policy and no ~~[such]~~ conflict, the Division Services office, in consultation with APA legal counsel, will determine appropriate disclaimer language to ~~[accompany]~~ be prominently displayed on the first page of the position or policy statement. This Association Rule also applies to statements developed by another entity (e.g., a group of individuals or organizations, another division) that a division wants to be publicly identified as supporting.

For positions or policy statements to be presented by a division or its subunit in amicus curiae briefs, affidavits or other statements in legal proceedings, the provisions of Rule 100-1.8 apply.

VI. ORGANIZATION OF THE APA

A.(6) The Board voted to recommend that Council approve the following motion:

Council requests that 1) each APA board or committee Chair (or assigned designee) serve as the Civility Ambassador for the respective board or committee listserv; 2) the Council Leadership Team assigns a member of the CLT to serve as the Civility Ambassador for the Council listserv; and 3) the APA President assigns a member of the Board to serve as the Civility Ambassador for the Board listserv.

Civility Ambassadors are responsible for sending an annual statement to their assigned listserv regarding civility expectations and for providing corrective feedback to individual members when necessary.

B.(7) The Board voted to determine that the *Guidelines for Preparing High School Psychology Teachers: Course-Based and Standards-Based Approaches* and *Record Keeping Guidelines* are appropriate and do not present undue risk to the Association and referred the Guidelines to the Council Leadership Team for content review and to provide a recommendation to Council regarding extending the expiration date of the two guidelines.

C.(7A) The Board voted to recommend that Council receive the Report of the Work Group to Review Organizational Policies and Procedures.

D.(7B) The Board voted to recommend that Council reject the following motion:

Council approves that for a three-year period, expiring in August 2020, Council will implement the following trial for voting transparency:

At the beginning of each Council meeting, after the meeting agenda has been determined, Council will be asked to vote to suspend Association Rule 30-2.1 and agree to require Council members votes on each open session agenda item (including votes in favor, against, abstaining, recusing or not voting) be published on the Association's website with access for members only. Council members will be given opportunity to have an explanation of their votes published if they choose to do so. *(A 2/3 vote of all Council members present is needed to suspend the Association Rules. If the motion fails, Council members' votes will not be published for that meeting).*

That Council approves that for a three-year period, expiring in August 2020, the Board of Directors and board and committee members will be required to vote at the beginning of each of their respective meetings to agree to require that their members votes on each open session agenda item (including votes in favor, against, abstaining, recusing or not voting) be published on the Association's website with access for members only. Board of Directors and board and committee members will be given opportunity to have an explanation of their votes published if they choose to do so.

The Board provided the following rationale for its recommendation that Council reject the motion:

The Board is highly supportive of efforts to increase transparency. The Board does have concerns about the unintended consequences related to approval of this motion as written. Council representatives' fiduciary duty is to APA, not to the Division or State, Provincial or Territorial Association (SPTA) represented. Recording votes by name on every vote could have a negative effect on discussion and cause Council members to feel pressured to vote based on the special interests of their division or SPTA rather than voting in the best interest of the Association. Likewise, members of the Board and boards and committees may feel pressured to vote a particular way if their votes will be publicized. Additionally, the Board is concerned about the financial implications related to implementing the recordation of votes for Council, the Board and all boards and committees.

E.(7C) The Board voted to recommend that Council approve the following motion:

That Council requests that drafts of minutes and concise summaries of the Board of Directors and Council of Representatives meetings that have been approved by the Recording Secretary be posted on APA's website as soon as feasible following the meeting. Council also encourages boards and committees to post drafts of minutes and concise summaries of meetings that have been approved by the chair of the respective board and committee on APA's website as soon as feasible following the meeting.

F.(7D) The Board voted to 1) approve the Conflict of Interest Procedures and 2) direct that submission of the new Conflict of Interest Form be mandatory for the members of the Board of Directors, Council Leadership Team and Council of Representatives beginning in January 2018 and members of boards and committees and ad hoc groups beginning in January 2019.

G.(8) The Board voted to recommend that Council approves amending the Association Rules as follows (bracketed/strikethrough material to be deleted; underlined material to be added):

30-2. VOTES AND MINUTES

30-2.1 An affirmative vote of 25% of the members attending a Council meeting is required to order a roll call vote on any issue and to require the publication in ~~[the APA Monitor on Psychology]~~ a designated location on APA's website of the votes on any motion before Council.

100-2. PETITIONS FOR NEW DIVISIONS

100-2.1 ~~[Members interested in forming a new division shall be invited to attend the Division Leadership Conference (DLC) by means of an announcement published annually in the APA Monitor on Psychology. A steering committee of a proposed new division may send representatives to the DLC.]~~ The steering committee of a proposed new division shall ~~[also]~~ advise APA Central Office, by means of a letter of intent, of (1) its interest in forming a new division; (2) progress toward the formation of the division; (3) evidence of financial and organizational viability; and (4) evidence and materials supporting the need for a new division.

110-7. GUIDELINES FOR THE CONDUCT OF PRESIDENT-ELECT NOMINATIONS AND ELECTIONS

3. Call to membership of potential presidential nominees. An annual announcement ~~[in the December issue of the APA Monitor on Psychology will inform potential presidential nominees of the opportunity to speak at the February Council meeting and]~~ on APA's website will invite [them] presidential nominees to submit a brief statement (50 words or less) to accompany the President-Elect nomination ballot. The deadline for submission of such statements is close of business on January 15.

4. Statement on the issues facing psychology. After the slate of candidates is announced, each one will be invited to provide a statement regarding their candidacy. The candidates' statement accompanying the election ballot should be confined to discussion of issues facing psychology and the APA and should not exceed 1,000 words. ~~[The APA Monitor on Psychology will provide e]~~ Coverage of the candidates in a question and answer format will be highlighted in issues of the APA Monitor on Psychology published between their nomination and the election, with a link to the full text on APA's website. Each board and committee reporting to Council or the Board of Directors will be invited to develop questions, which will be reviewed by the Election Committee. Taking into consideration input from the various constituencies, six (6) final questions reflecting important issues to APA's overall mission and strategic plan will be selected by the Election Committee and presented to each candidate. Their written responses will be edited for APA style by APA Monitor on Psychology editors and returned to the candidates for approval before appearing~~[, in tabular format, over three subsequent issues of the APA Monitor on Psychology]~~ on APA's website. The answers to each question will be limited to 100 words. Each candidate will also be given the opportunity to write a short statement, not to exceed 300 words, as a lead into their questions and answers. The Past President, as chair of the Election Committee, is responsible for enforcing these limitations.

C. Promulgation of These Guidelines

The guidelines in their entirety shall appear ~~[in the December or January and the May issues of the APA Monitor on Psychology]~~ on APA's website. ~~[Each January the Election Committee will send~~

~~the guidelines to divisions, state/provincial/territorial psychological associations, coalitions, and newsletter editors.]~~

110-8. PRESIDENT-ELECT ELECTION

110-8.4 Results are reported to the Board of Directors. Tallied results are reported to Council no more than 30 days after the ballot closes. Election results are published ~~[in the *APA Monitor on Psychology* in the earliest issue possible]~~ on APA's website.

170-6. EDITOR ~~[AND CONTENT]~~ OF THE AMERICAN PSYCHOLOGIST

170-6.1 The *American Psychologist* shall be the official organ of the APA. The Board of Directors shall designate the editor and determine his or her term of office. ~~[Minutes of the annual business meeting; reports of the APA Treasurer, chief staff officer, and Policy and Planning Board; lists of officers, boards, committees, and representatives of the APA; lists of new members and associates; and such other reports as the Council may direct shall have preferential treatment in the *American Psychologist*. In selecting other material for publication from such sources as the addresses of officers of the APA and its parts, reports of boards and committees, and original contributions, the editor shall strive best to represent the APA as a whole].~~

220. AMENDING APA BYLAWS

220-1.1. In the event that any change in the APA Bylaws is proposed, ~~[the text]~~ notice of such change shall be published in the *APA Monitor on Psychology*, with a link to the full text of such change on the APA website, at least one month before the ballot is sent and preferably long enough in advance to permit comment.

H. The Board received an update on the work on the Needs, Assessment, Slating & Campaigns Committee which is working to identify slates to fill three Board seats, which consist of two member-at-large positions and one public member (non-psychologist) position. One member-at-large seat needs to be filled by an early career psychologist. The Call for Nominations (open to the APA Membership) opened on June 6 and closes on July 5. The term of service for these positions is January 1, 2018-December 31, 2020. The public member will be appointed by the Board of Directors. The two members-at-large will be elected by the APA Membership.

I. In executive session, the Board discussed the update from CEO Arthur C. Evans, Jr., PhD, on the 2018 priorities for budget planning.

J. In executive session, the Board discussed issues of concern to Council and the membership regarding holders of a Master's degree in Psychology in preparation for a discussion at the August Council meeting.

VII. PUBLICATIONS AND COMMUNICATIONS

A.(9) The Board voted to recommend that the Council of Representatives approve the Division 17 request for authorization to publish a divisional journal, to be titled *Journal of Prevention and Health Promotion (JPHP)*.

IX. EDUCATIONAL AFFAIRS

A.(10) The Board voted to recommend that Council approve amending Association Rule 120-4.1 as follows (bracketed/strikethrough material to be deleted; underlined material to be added):

120-4. CONTINUING EDUCATION COMMITTEE

120-4.1 There shall be a Continuing Education Committee consisting of [~~no more than fourteen~~] not fewer than sixteen members appointed by the Board of Educational Affairs for staggered terms of three years. At least one member of the Committee shall be an early career psychologist. The Committee shall report to Council through the Board of Educational Affairs.

B.(11) The Board voted to recommend that Council approve changing the wording in Criterion 2 of the 2016 ROPCSPPP criteria from “professional psychology” to “health service psychology” as follows (bracketed/strikethrough materials to be deleted; underlined material to be added):

In accordance with APA Policy, after 1/1/2018, certifying bodies seeking recognition will have policies that permit certification only of candidates who have completed, after 1/1/2018, APA/CPA accredited doctoral degrees in [~~professional~~] health service psychology; and after 1/1/2020, certifying bodies will have policies that permit certification only of candidates who have completed, after 1/1/2020, APA/CPA accredited internships in [~~professional~~] health service psychology. The same timelines apply for doctoral programs and internships accredited by an accrediting body other than APA, only if that accrediting body is recognized by the U.S. Secretary of Education for the accreditation of [~~professional~~] health service psychology education and training in preparation for entry to practice.

C.(12) The Board voted to determine that the *APA Guidelines on Core Learning Goals for Master’s Degree Graduates in Psychology* are appropriate and do not present undue risk to the Association and refer the Guidelines to the Council Leadership Team for content review and to provide a recommendation to Council.

D.(13) The Board voted to determine that the *Guidelines for Education and Training in Consulting Psychology/Organizational Consulting Psychology* are appropriate and do not present undue risk to the Association and refer the Guidelines to the Council Leadership Team for content review and to provide a recommendation to Council.

E.(14) The Board voted to determine that the *Guidelines for Education and Training in Industrial-Organizational Psychology* are appropriate and do not present undue risk to the Association and refer the Guidelines to the Council Leadership Team for content review and to provide a recommendation to Council.

F.(15) The Board voted to determine that the *Education and Training Guidelines: A Taxonomy for Education and Training in Professional Psychology* are appropriate and do not present undue risk to the Association and refer the Guidelines to the Council Leadership Team for content review and to provide a recommendation to Council.

X. PROFESSIONAL AFFAIRS

A.(18) The Board received as information an update on the development of Clinical Practice Guidelines by APA.

XI. SCIENTIFIC AFFAIRS

No items.

XII. PUBLIC INTEREST

No items.

XIII. ETHNIC MINORITY AFFAIRS

No items.

XIV. INTERNATIONAL AFFAIRS

A.(16) The Board voted to approve that APA sign a Memorandum of Understanding with the German Psychological Society and the Venezuelan Psychological Association, if their respective boards also approve.

XV. CENTRAL OFFICE

No items.

XVI. FINANCIAL AFFAIRS

A.(17) The Board voted to 1) accept the audited Consolidated Financial Statements, the Supplemental Financial Report (A-133), the APA 750 LLC, and the APA Ten G LLC financial statements for the year ended December 31, 2016; and 2) appoint BDO USA, LLP to perform the 2017 APA audit and tax work (to be conducted in 2018) contingent upon negotiation of acceptable engagement terms.

B.(17A) The Board voted to authorize the CEO to refinance the outstanding long-term debt on both APA and 750 First Street LLC with John Hancock in the amount of at least 15 million and not to exceed 20 million based on agreed upon terms. The Board requested that the Finance Committee recommend policies regarding a set of controls that will protect the additional borrowing authorized by the Board to ensure that the funds are used only to support strategic goals and not for the general operating budget.

BOARD OF DIRECTORS

June 20, 2017

APPROVED MINUTES

Board Members Present: Antonio E. Puente, PhD; Jessica Henderson Daniel, PhD, ABPP; Susan H. McDaniel, PhD, ABPP; Jean A. Carter, PhD; Jennifer F. Kelly, PhD, ABPP; Arthur C. Evans Jr., PhD; Jean Lau Chin, EdD; Helen L. Coons, PhD, ABPP; Stewart E. Cooper, PhD, ABPP; Joseph J. Coyne, PhD; Ian A. Gutierrez, MS, MA; Robert E. McGrath, PhD; Richard M. McGraw, PhD; Frank C. Worrell, PhD

Board Members Absent: Sandra L. Shullman, PhD

The Board voted to support the decision of the Executive Management Group that APA endorse the Shared Principles of Primary Care as the principles are consistent with APA policy.