

***Meeting Agenda***  
**Advisory Steering Committee (ASC)**  
**For Development of Clinical Treatment Guidelines**  
**APA Headquarters**  
**750 First St, NE, Washington, DC**

**Friday, May 4, 2012 - Meeting in 4054 (off elevator lobby)**

**8:30 am      Breakfast Available**

- Introduce Raquel Halfond, PhD, Incoming Project Officer
- Review COI policy and verbally update disclosures
- Review obesity and PTSD GDP nominees received to date
  - Determine whether more specific outreach is needed
  - Create plan for reviewing and selecting nominees
    - How will the criteria be used to select nominees? (i.e. rating, checklists etc.)

(Break)

- Systematic review contracting (Jesse Raben to join us)
  - Follow up from staff discussions/ review

**12:00 pm**

- Member communications
  - Email and letter exchanges

**12:15 pm      Lunch Provided**

Katherine Nordal, PhD and Suzanne Bennett Johnson, PhD, APA President to join

**1:15 pm      Resume Meeting**

**1:15 pm – 2:45 pm**

- Public and member engagement
  - Council discussions and subgroups
  - Convention presentation planning
  - Quality and effectiveness of communications
    - Specific writing projects: Annual Review, GIN newsletter, others

**2:45pm – 3:00 pm**

- Break

**3:00pm -5:00 pm**

- Dissemination/ implementation guideline (overview of similarities and differences to treatment guidelines, ancillary tools/ toolkit)

- Scope of obesity guideline
- Scope of PTSD guideline

**5:00 pm      Adjourn**

**6:30 pm- 8:30 pm      *Dinner at Founding Farmers, 1924 Pennsylvania Ave, NW, Washington***

**Saturday, May 5, 2012 - Meeting in 4054 (off elevator lobby)**

**8:00 am      Breakfast Available**

**8:15 am      Meeting Begins**

- Further scoping of depression topic
  - Use of existing systematic reviews
- Depression GDP meeting planning
  - Essential education (first meeting & prior to meeting)
  - ASC liaison and role
  - Patient perspective/ participation
- MOP update
  - Structure of recommendations
  - Role of “common factors”
    - Specific section, specific review questions, boilerplate language?

**12:00 pm      Lunch Provided**

**1:00 pm      Resume Meeting**

**1:00 pm- 4:00 pm**

- ASC continuation/ planning for future
- Planned communication points
  - Topic nominations
    - Practices for reviewing received nominations
  - Public comment periods
    - SR questions and protocol, draft documents
- ODD topic nomination to AHRQ
- Episode of care/ level of care

**4:00 pm      Adjourn**

**Next ASC meeting: Fall, 2012**

**Depression GDP meeting: To be determined**