

Meeting Agenda
Advisory Steering Committee (ASC)
For Development of Clinical Treatment Guidelines
APA Headquarters
750 First St. NE, Washington, DC

Friday, October 26, 2012 - Meeting in SECOND floor conference center (off elevator lobby)

8:30 am Breakfast Available

9:00 am Meeting begins

- Review COI policy and verbally update disclosures
- Review obesity and PTSD GDP candidates
 - Select Chair for PTSD panel
- Systematic review contracting update
 - Follow up from staff discussions/ review

(Break)

10:30 am

- APA Communities instruction

12:00 pm Lunch Provided

1:00 pm Resume Meeting

1:00 pm – 3:30 pm

- Self-introductions: ASC members, RTI scientists, APA staff
- Review Depression Guideline Development Panel member biographies with RTI
- RTI presentation/discussion
 - Introduction to the team and overview of systematic review process: Meera Viswanathan (15 min of presentation, 5 min for discussion)
 - Translation of evidence into guidelines: Gerald Gartlehner (45 min presentation, 30 min discussion)
 - Managing conflict of interest: Meera Viswanathan (20 min presentation, 10 min discussion)
- Topics for discussion during RTI/ASC engagement
 - *Identifying and managing financial and nonfinancial COIs (AHRQ survey example)*
 - *Protocol development for Depression GDP, including scope of review*
 - *What evidence will be examined?*
 - *Evidence from efficacy and effectiveness studies*
 - *Use of previous systematic reviews*
 - *How reviewers analyze studies for potential bias*

- *Describing how inclusion/exclusion/similar constructs are applied to publications from searches*
- *How are guidelines developed from a systematic review?*

(Break)

3:30 pm – 4:30 pm

- ASC perspective (Steve Hollon, ASC Chair)
 - Issues to be addressed in Depression systematic review (e.g., common factors/specific factors, comorbidity, therapeutic orientations)
 - Group discussion

4:30 pm – 5:00 pm

- ASC Executive Session

5:00 pm Adjourn

6:30 pm- 8:30 pm *Dinner at Cedar, 822 E St. NW, Washington*

Saturday, October 27, 2012 - *Meeting in SECOND Floor conference center (off elevator lobby)*

8:00 am Breakfast Available

8:15 am Meeting Begins

- Continuation of RTI presentation/discussion
 - Involving stakeholders: Gerald Gartlehner (10 min presentation, 15 min discussion)
 - Strength of evidence: Meera Viswanathan (20 min presentation, 10 min discussion)
- Topics for discussion (continued)
 - *Clarifying the concept of PICOTs to guide key questions*
 - *Precise set of conditions of interest*
 - *Prioritizing outcomes*
 - *Roles of key informants and outside reviewers*
 - *Strategies for incorporating patient/consumer perspective*
 - *Handling public comment*
 - *Appropriateness to the topic at hand and relevant populations or subgroups*
 - *How we grade the strength of evidence in systematic reviews*
 - *Time open for questions/comments from ASC*
- Resolutions for outstanding questions
- Use of AHRQ PTSD reviews for APA guideline development

12:00 pm Lunch Provided

1:00 pm Resume Meeting

1:00 pm- 1:30 pm

- Schedule next ASC meeting
- Confirm liaisons for December GDP meeting

1:30 pm- 2:30 pm

- Manual of Procedures update
 - Structure of recommendations
 - Role of “common factors”
 - Specific section, specific review questions, boilerplate language?

(Break)

2:40 pm- 4:00 pm

- Education plan for GDPs
- Community feedback
 - Email and letter exchanges
- Public and member engagement
 - February 2013 Council of Representatives presentation
 - Presentation planning for 2013 APA convention in Hawaii
 - Quality and effectiveness of communications
 - Specific writing projects: Annual review

4:00 pm Adjourn

Next ASC meeting:

Depression GDP meeting: December 9-10, 2012