STANDARD E: Sample Evaluation Form

\***Please complete for your specific programming**\*

CE Program Title Click here to enter text.

Sponsoring organization Click here to enter text.

Date Click here to enter text.

**How to fill out this form:** On your screen click to mark your choice in each of the rows, according to the options in the black bars. Alternatively, you can print the form and use a pen.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Instruction | **Strongly Disagree**  **1** | Disagree **2** | **Neither Agree nor**  **Disagree**  **3** | **Agree**  **4** | **Strongly Agree**  **5** |
| 1. The program objectives were met. |  |  |  |  |  |
| A. Objective #1 Click here to enter text. |  |  |  |  |  |
| B. Objective #2 Click here to enter text. |  |  |  |  |  |
| C. Objective #3 Click here to enter text.) |  |  |  |  |  |
| 2. Accuracy and utility of content were discussed |  |  |  |  |  |
| 3. Content was appropriate for postdoctoral level training |  |  |  |  |  |
| 4. Instruction at a level appropriate to postdoctoral level training |  |  |  |  |  |
| 5. Teaching methods were effective |  |  |  |  |  |
| 6. Visual aids, handouts, and oral presentations clarified content |  |  |  |  |  |

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| **Instructor 1:**  **Name:** Click here to enter text. | **Strongly Disagree**  **1** | Disagree  **2** | **Neither Agree nor**  **Disagree**  **3** | **Agree**  **4** | **Strongly Agree**  **5** |
| 7. Knew the subject matter |  |  |  |  |  |
| 8. Presented content effectively (e.g., promoted deep reasoning and learning; included a consideration of obstacles or anomalies) |  |  |  |  |  |
| 9. Elaborated upon the stated objectives |  |  |  |  |  |
| 10. Maintained my interest |  |  |  |  |  |
| 11. Answered questions effectively |  |  |  |  |  |
| 12. Was responsive to questions, comments, and opinions |  |  |  |  |  |
| 13. Provided a variety of applied examples (e.g., case presentations) |  |  |  |  |  |

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| **Instructor 2:**  **Name:** Click here to enter text. | **Strongly Disagree**  **1** | Disagree  **2** | **Neither Agree nor**  **Disagree**  **3** | **Agree**  **4** | **Strongly Agree**  **5** |
| 14. Knew the subject matter |  |  |  |  |  |
| 15. Presented content effectively (e.g., promoted deep reasoning and learning. Included a consideration of obstacles or anomalies) |  |  |  |  |  |
| 16. Elaborated upon the stated objectives |  |  |  |  |  |
| 17. Maintained my interest |  |  |  |  |  |
| 18. Answered questions effectively |  |  |  |  |  |
| 19. Was responsive to questions, comments, and opinions |  |  |  |  |  |
| 20. Provided a variety of applied examples (e.g., case presentations) |  |  |  |  |  |
| **Professional & Ethical Issues** | | | |  | |
| 21. Presenter (or program chair, etc.) made clearly evident, prior to registration, the following: | | | |
| a. Requirements for successful completion of activity | | | | Yes | No |
| b. Commercial support for CE program, sponsor, or instructor (or any other relationship that could reasonably be construed as a conflict of interest) | | | | Yes | No |
| c. Commercial support for content of instruction (e.g., research grants funding research findings etc.) that could be construed as a conflict of interest | | | | Yes | No |
| d. Commercial support or benefit for endorsement of products (e.g., books, training, drugs, etc.) | | | | Yes | No |
| e. Accuracy and utility of the materials presented, the basis of such statements, the limitations of the content being taught and the severe and most common risks | | | | Yes | No |

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| --- | --- | --- | --- | --- | --- |
| **Venue, Setting, etc**. | **Strongly Disagree**  **1** | Disagree  **2** | **Neither Agree nor**  **Disagree**  **3** | **Agree**  **4** | **Strongly Agree**  **5** |
| 22. Facility was adequate for my needs |  |  |  |  |  |
| 23. Special needs were met |  |  |  |  |  |
| 24. Facility was comfortable and accessible |  |  |  |  |  |
| 25. Food and beverage were adequate (if applicable) |  |  |  |  |  |
| 26. Program brochure was informative and accurate |  |  |  |  |  |

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| --- | --- | --- | --- | --- | --- |
| **Learning** | **Strongly Disagree**  **1** | Disagree  **2** | **Does not apply**  **3** | **Agree**  **4** | **Strongly Agree**  **5** |
| 27. Information could be applied to my practice or other work context. |  |  |  |  |  |
| 28. Information contributes to achieving personal or professional goals. |  |  |  |  |  |
| 29. Issues of diversity were addressed. |  |  |  |  |  |
| 30. How much did you learn as a result of this CE program? | Very Little | Little | Some | A good bit | A Great Deal |
| 31. How useful was the content of this CE program for your practice or other professional development? | Not Useful | A Little Useful | Somewhat Useful | A Good Deal Useful | Extremely Useful |
| 32. This program enhanced my professional expertise | Yes | No |  |  |  |
| 33. I would recommend this program to others | Yes | No |  |  |  |
| 34. Teaching methods and tools focused on how to apply program content to my practice/work environment. |  |  |  |  |  |
| 35. Learning was enhanced through a variety of media utilizing auditory, visual, and multimedia formats |  |  |  |  |  |
| 36. The presentation facilitated the integration and synthesis of information |  |  |  |  |  |

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| **Participant Information** |  |  |  |  |  | |
| 37. Please note your profession and status (Check all that apply) | Psychologist | Medical Professional | Masters Level Licensed Therapist | Social Worker | Student | |
| Administrator | University Faculty | Other (enter description): |  |  | |
| 38. Please note years in your profession | Student | 1-5 | 6-10 | 11-20 | 20+ | |
|  | | | | | |

**Narrative** (If typing your answers, click below the question, and a shaded box will appear. Start typing in the box. The box will expand as you type.)

39. What was your overall impression of the activity? What went well? What could have been improved?

Click here to enter text.

40. What did you learn that was new or different? How and/or will this information change how you practice?

Click here to enter text.

41. What topics or presenters would you like to see at future CE presentations?

Click here to enter text.

     

42. Other comments

Click here to enter text.