

These are indicative examples. Although we do not provide how-to steps, we recommend that sponsors use the format(s) that work best for them.

CE Program Title: Best Practices for Clinicians: An Ethics Workshop

Sponsoring Organization: ZYX Institute

Instructor(s): Jane Doe, Ph.D., J.D.

Date: October 8<sup>th</sup>, 2020, 9am to 4:00pm

<b>Participant Information</b>					
1. What is your professional status?	<input type="checkbox"/> Licensed Psychologist <input type="checkbox"/> MFT <input type="checkbox"/> LCSW <input type="checkbox"/> Student <input type="checkbox"/> Unlicensed Masters/Doctoral level <input type="checkbox"/> Other (specify: _____)				
2. Please note years in your profession	<input type="checkbox"/> Student <input type="checkbox"/> 1-5 <input type="checkbox"/> 6-10 <input type="checkbox"/> 11-20 <input type="checkbox"/> 20+				
3. What was your primary reason for selecting this program?	<input type="checkbox"/> Subject was of interest <input type="checkbox"/> Reputation of leader(s) <input type="checkbox"/> Recommended by a colleague <input type="checkbox"/> Important to job activities <input type="checkbox"/> Other (please explain: _____)				
<b>Program Evaluation</b>	<b>Strongly Disagree</b>	<b>Disagree</b>	<b>Neither Agree nor Disagree</b>	<b>Agree</b>	<b>Strongly Agree</b>
4. PROGRAM OBJECTIVES					
A. Objective #1(Identify at least three areas of practice for which legal/ethical changes have developed in the past 5-10 years) was met.				7%	93%
B. Objective #2 (State the most effective strategy for maintaining clinical records of patient/client care) was met.				33%	67%
C. Objective #3 (Identify two significant problems for clinicians who wish to provide telehealth services) was met.				13%	87%
D. Objective #4 (State two major cautions for clinicians who receive subpoenas for patient/client records) was met.				20%	80%
E. Objective #5 (State the differences between the three classes of witnesses in courts) was met.				7%	93%
F. Objective #6 (Identify two "slippery slopes" of concern to clinician risk management) was met.		7%		20%	73%
5. Content was appropriate for postdoctoral level training.				7%	93%
6. Instruction was at a level appropriate to postdoctoral level training.				13%	87%
<b>The Instructor(s)...</b>	<b>Strongly Disagree</b>	<b>Disagree</b>	<b>Neither Agree nor Disagree</b>	<b>Agree</b>	<b>Strongly Agree</b>
7. Knew the subject matter				7%	93%
8. Presented content effectively (e.g., promoted deep reasoning and learning; included a consideration of obstacles or anomalies)				13%	87%
9. Elaborated upon the stated objectives				13%	87%
10. Provided a variety of applied examples (e.g., case presentations)				7%	93%
11. Maintained my interest				20%	80%
12. Answered questions effectively			13%	7%	80%
<b>Professional &amp; Ethical issues</b>					
13. The email sent to announce the workshop made clearly evident prior to registration, the following:				<b>YES</b>	<b>NO</b>

a. Requirements for successful completion of the activity (i.e., attending in the program’s entirety and completing an evaluation form)				100%	
b. Commercial support for the instructor, sponsor (i.e., ZYX Institute), content of workshop, or benefit of endorsement for products (e.g., any relationship that could reasonably be construed as a conflict of interest including but not limited to research grants, royalties for books or training, commercial support from companies or pharmaceutical sponsorship; provided on flyer advertising workshop)				100%	
14. Accuracy and utility of the materials presented, the basis of such statements, the limitations of the content being taught and the severe and most common risks				100%	
<b><u>Venue &amp; Setting</u></b>	<b>Strongly Disagree</b>	<b>Disagree</b>	<b>Agree</b>	<b>Strongly Agree</b>	<b>Not applicable</b>
15. Facility was adequate for my needs		7%	20%	73%	
16. Special needs were met (e.g., disability or other accommodations as requested)			13%	20%	67%
17. Program flyer distributed via email was informative and accurate			27%	73%	
<b><u>Learning</u></b>	<b>Strongly Disagree</b>	<b>Disagree</b>	<b>Neither Agree nor Disagree</b>	<b>Agree</b>	<b>Strongly Agree</b>
18. Information could be applied to my practice or other work context			7%	13%	80%
19. Information could contribute to achieving personal or professional goals			7%	20%	73%
20. Cultural, racial, ethnic, socioeconomic, and gender differences were considered	7%	13%	40%	7%	33%
21. Learning was enhanced through a variety of media utilizing auditory, visual, and multimedia formats		7%	13%	33%	47%
22. The presentation facilitated the integration and synthesis of information			7%	33%	60%
23. How much did you learn as a result of this CE program?	Very little	Little	Some 7%	A good bit 26%	A great Deal 67%
24. How useful was the content of this CE program for your practice or other professional development?	Not useful	A little useful 7%	Somewhat useful 7%	A good deal useful 13%	Extremely useful 73%
25. Would you recommend this program to others?	Yes 100%	No			

### **Narrative and Overall Response**

26. What was your overall impression of the activity? What went well? What could have been improved?

- Knowledge is amazing.
- Extremely useful.
- Very helpful update on laws and developments.
- I wish there were more time to complete the slides.
- Dr. Doe has to be one of the leads in the country on this.
- She could control amount of questions.
- Long stories not that illustrative.
- Excellent.
- Excellent presentation!
- Great discussions.

27. What did you learn that was new or different? How and/or will this information change the way you practice?

- Legal updates were great.
- Updates on legal standards, informed consent.
- About considerations for adolescents sexting – will include info in consent.
- Improve informed consent docs.
- Consultation to telehealth.
- Really appreciate the up to date information re: CA laws.
- Clarified some of the new regulations.
- Law is very interesting

28. What topics or presenters would you like to see in future CE presentations?

- Law and ethics always most useful.
- In depth suicide risk assessment. Ethics in working with families.
- How to be a good supervisor without doing competencies again.
- Would like to see supervision program.

29. Other comments (use back if needed)

- Could do better cutting off questions.
- Looking forward to next time.
- Excellent presentation!
- Doe is a national treasure.