

CONA Monthly Meeting

Location: Microsoft Teams

Date: 1/23/23 11am-12:30pm EST

Time: 11am-12:30pm EST

Participants: ☒ Jameca Woody Cooper (Chair) ☒ Ann Steffen
☒ Rebecca Allen ☒ Kelly Trevino (BAPPI Liaison)
☒ Mary Beth Morrissey ☒ Latrice Vinson (Staff Liaison)
☒ Christopher Nguyen ☒ Caitlin Reynolds (Aging Portfolio Intern)
☒ Susan Whitbourne ☒ Maya Allen (PI Program Assistant)

Agenda Items

1. Introductions (**All**)- 10 minutes
2. 2023 Workplan Review/Lead Assignment (**Jameca & Latrice**)- 40 minutes
 - a. BSD Initiative
 - b. Convention 2023
 - c. Reframing Aging Training/Call for Abstracts Memo
 - d. CE Sponsored webinar
 - e. Policy Review
 - f. Updating educational materials
3. Assign Monitors (**Jameca & Latrice**)- 10 minutes
4. Spring Consolidated Meeting (**Latrice**)-15 minutes
5. Call for Comments -10 minutes
6. Meeting Wrap Up (**All**)- 5 minutes
 - a. Next Meeting: February 27th, 11am-12:30pm EST

Meeting Minutes

1. Introductions (**All**)- 10 minutes
 - a. Committee members and APA staff shared introductions
 - b. The role of the BAPPI liaison was explained to all

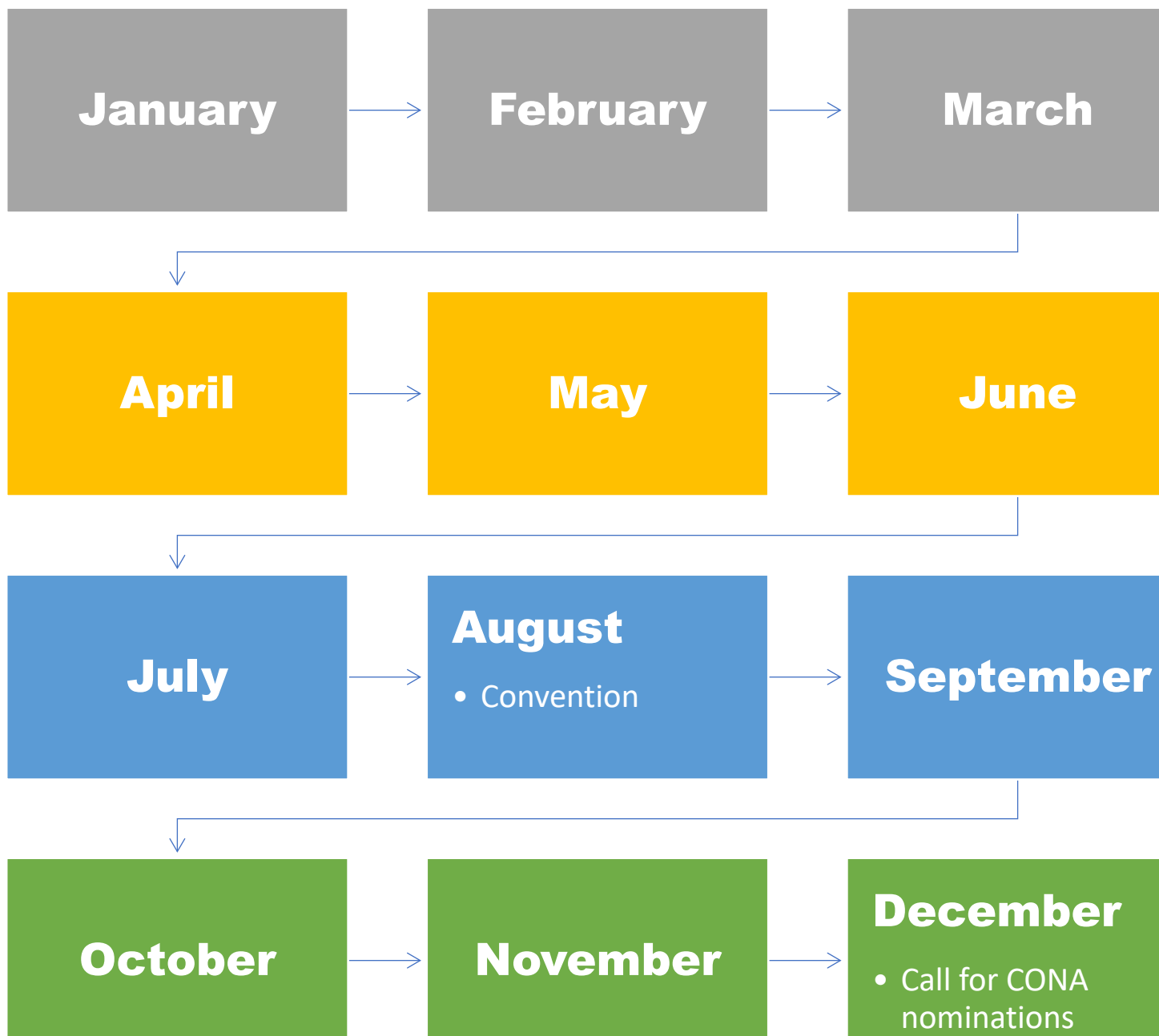
2. 2023 Workplan Review/Lead Assignment (**Jameca & Latrice**)- 40 minutes
 - a. BSD Initiative: **Chris, Jameca**
 - I. Completed by end of 2023
 - b. Convention 2023: **Mary Beth, Ann**
 - I. Social Hour
 - II. Science Spotlight or Symposium: Planned by Science directorate with collaboration with CONA
 - III. Timeline: August 2023
 - c. Reframing Aging Training/Call for Abstracts Memo: **Susan, Rebecca**
 - I. Extensive training of APA staff and potentially CONA members
 - II. Contingent upon funding
 - III. Timeline established when more information about funding is received
 - d. CE Sponsored webinar: **Susan, Mary Beth**
 - I. Similar topic related to the BSD Initiative
 - a. Focus of the series is open to discussion by the committee
 - II. Timeline: Early Fall
 - e. Policy Review: **Jameca**
 - I. The committee is tasked with reviewing APA policies to ensure they continue to be up to date and include the most current information
 - II. Process for review will be similar to Requests for Comments
 - a. Chair receives them first, then will assign to committee members or ask for volunteers
 - III. Timeline: September 1st, 2023
 - f. Updating educational materials: **Susan, Ann**
 - I. Continuing to update Careers in Aging Roadmap website
 - II. Timeline: End of 2023
3. Assign Monitors (**Jameca & Latrice**)- 10 minutes
 - a. Vacant spots for monitors were assigned
 - I. Updated in the 2023 CONA Monitor Assignments document and stored in MS Teams
4. Spring Consolidated Meeting (**Latrice**)-15 minutes
 - a. Meeting Dates: March 17th- 18th
 - b. Committee will be meeting in person as of now
 - c. Travel in Thursday, travel out late Saturday or early Sunday

- I. Information about flights and hotels will be sent from APA in the next upcoming weeks
 - II. Committee dinner will take place on Friday night
- d. Committee will collaborate to create agenda
- e. More information about the meeting to come soon
- 5. Call for Comments -10 minutes
 - a. Include any open RFCs and the people assigned
 - b. Reviewed progress tracker in Teams where RFC assignments can be found
 - c. When submitting comments, a copy of comments submitted should be attached in progress tracker or sent to Latrice or Maya beforehand
- 6. Meeting Wrap Up (**All**)- 5 minutes
 - a. Next Meeting: February 27th, 11am-12:30pm EST

Workplan Action Items

Workplan Item	Action Items	Lead(s)	Deadline	Status

CONA 2023 Timeline



CONA Monthly Meeting

Location: Microsoft Teams

Date: 2/27/23

Time: 11am-12:30pm EST

Participants:

☒ Jameca Woody Cooper (Chair)	☒ Ann Steffen
☒ Rebecca Allen	☒ Kelly McConnell (BAPPI Liaison)
☐ Mary Beth Morrissey	☒ Latrice Vinson (Staff Liaison)
☒ Christopher Nguyen	☒ Caitlin Reynolds (Aging Portfolio Intern)
☐ Susan Whitbourne	☒ Maya Allen (PI Program Assistant)

Agenda Items

1. Spring Consolidated Meeting – Logistics and agenda planning (**All**) – 15 minutes
 - a. 2024 nomination selection
2. Policy Review (**All**) (see spreadsheet)-20 minutes
3. 2023 Workplan Updates (**Jameca & Latrice**)- 40 minutes
 - a. BSD Initiative – to be discussed at SCM
 - b. Convention 2023 – Latrice
 - c. Reframing Aging Training/Call for Abstracts Memo - TBD
 - d. CE Sponsored webinar – Latrice and all
 - e. Updating educational materials
4. Call for Comments -10 minutes (**All**)
 - a. EDI Language Guidelines
 - b. Council of Specialties
5. Meeting Wrap Up (**All**)- 5 minutes
 - a. Next Meeting: March???

Meeting Minutes

1. Spring Consolidated Meeting – Logistics and agenda planning (**All**) – 15 minutes
 - a. 2024 nomination selection
 - I. 12 nominees in total

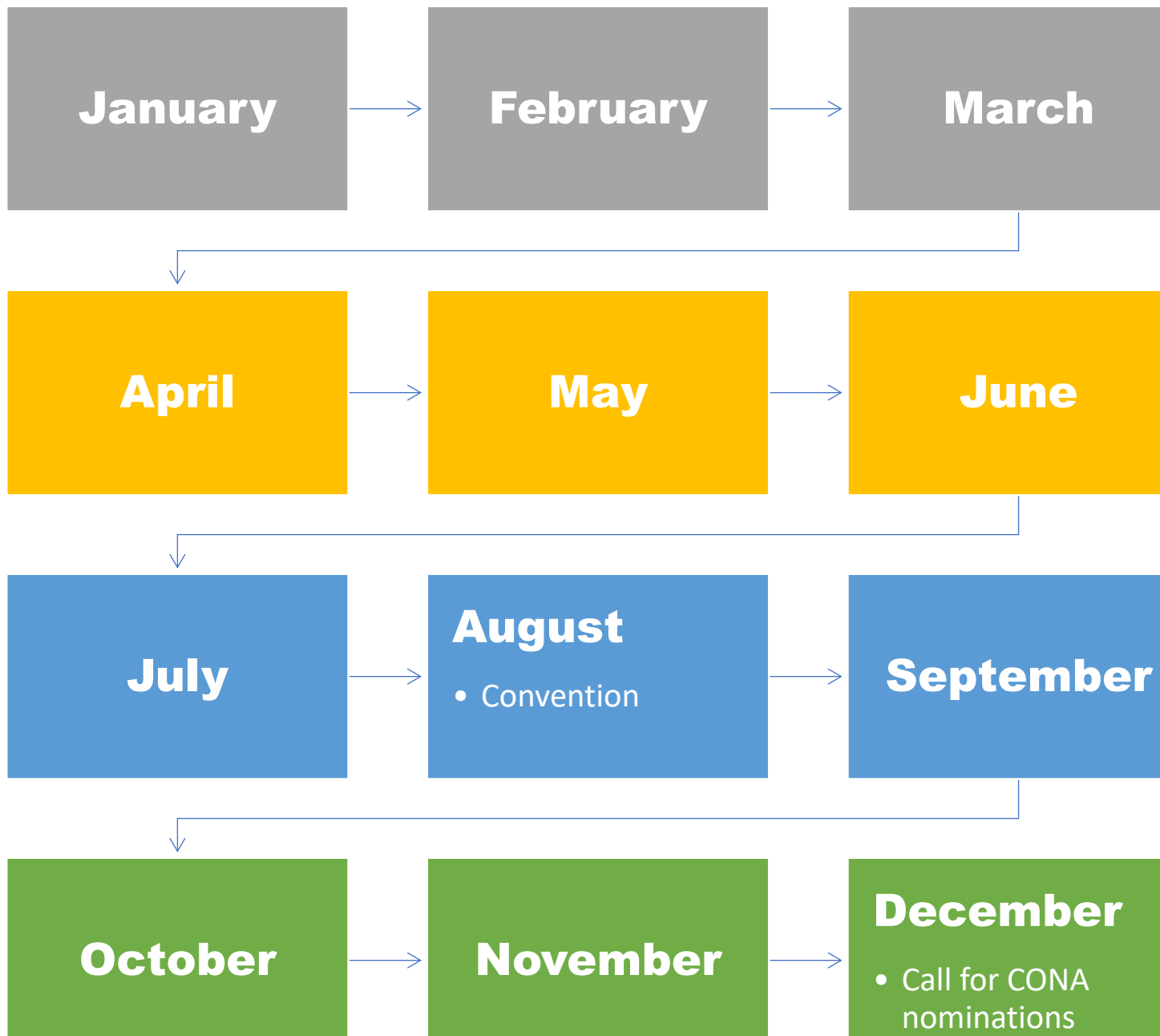
- II. All materials located in private channel in Teams
 - III. Each member will receive 4 nominees to review-assignments and instructions to follow soon
- b. Final Agenda book is being assembled and will be sent to members shortly
 - I. APA pre planned events
 - a. APA Plenary session
 - b. Public Interest Mini Workshop
 - c. P&P board member visit
 - II. CONA specific agenda items
 - a. Nominations
 - b. Awards
 - c. BSD Initiative
 - d. Policy Review
 - e. Reframing Aging Initiative
- 2. Policy Review (**All**) (see spreadsheet)-20 minutes
 - a. 5 policies assigned to CONA for review
 - b. Due: September 1st, 2023
 - I. Possibly have rough draft completed by June/July
 - c. Members to review policies by March 10th and develop recommendations/ ideas for lead assignments
- 3. 2023 Workplan Updates (**Jameca & Latrice**)- 40 minutes
 - a. BSD Initiative – to be discussed at SCM
 - I. Update: Chris has met with coordinator from CDIP- a Teams share folder has been created for resource sharing-CDIP proposing to adapt CONA's model for presenting their content- looking to CONA for leadership on how to disseminate content
 - II. Neuropsych organization in Division 40 will collaborate with CONA to develop cross cultural content
 - III. Meeting forthcoming with Chris and first responders in Columbus area; Division 18(policy and advocacy committee) interested in collaborating on initiative
 - IV. Latrice to follow up with Chris after March 8th meeting with Columbus first responders to discuss best ways for CONA to support Chris in this initiative
 - a. Possibly: Chris to share resources form shared drive with CDIP for feedback and input from CONA members
 - b. Convention 2023 – Latrice

- I. Science department is looking to bring in people doing state of the art psyc science for the summit
 - a. Goal is to bring people from various research areas
 - b. Potentially Laura Carstensen- Latrice will share name with science directorate
- II. Feedback: ensuring that aging is not represented with all the problems of aging
- c. Reframing Aging Training/Call for Abstracts Memo – TBD
 - I. Received acknowledgment from convention affairs that they will work on a response to memo
- d. CE Sponsored webinar – Latrice and all
 - I. Will follow up on a later date- keep as standing item on agenda
- e. Updating educational materials
 - I. Will follow up on a later date-keep as standing item on agenda
- 4. Call for Comments -10 minutes (**All**)
 - a. EDI Language Guidelines
 - I. Ann to contact Sheri Levy to ask for a comment on guidelines
 - b. Council of Specialties
 - I. CONA will update the diversity section
 - II. Caitlin will take first pass in updating some of the language as it relates to EDI guidelines
 - III. It will then be passed to CONA for review
 - a. Leads: Rebecca and Sue
- 5. Meeting Wrap Up (**All**)- 5 minutes
 - a. Next Meeting: March???
 - I. March meeting cancelled due to meeting for SCM
 - II. Next meeting: April 24th

Workplan Action Items

Workplan Item	Action Items	Lead(s)	Deadline	Status

CONA 2023 Timeline



CONA Monthly Meeting

Location: Microsoft Teams

Date: 4/24/23

Time: 11am-12:30pm EST

Participants:

☒ Jameca Woody Cooper (Chair)	☒ Ann Steffen
☒ Rebecca Allen	☒ Kelly McConnell (BAPPI Liaison)
☒ Mary Beth Morrissey	☒ Latrice Vinson (Staff Liaison)
☒ Christopher Nguyen	☒ Caitlin Reynolds (Aging Portfolio Intern)
☒ Susan Whitbourne	☒ Maya Allen (PI Program Assistant)

Agenda Items

1. Discussion with President Elect Dr. de las Fuentes (**All**) – 30 minutes
 - a. Brainstorm aging-related initiative ideas
 - i. Aging representation in diversity initiatives and programming
 - ii. Endorsement and promotion of Reframing Aging staff training including identifying specific outcome metrics following the training
 - iii. Create a taskforce to develop strategies to counter societal age discrimination and promote age inclusivity in settings such as the workplace and health and mental healthcare
 - iv. Advocacy for Medicare to reimbursement mental health services to older adults provided by trainees under the supervision of a licensed psychologist
 - b. Identify initiative(s) to move forward
 - c. Discuss action items and next steps
2. Nominations discussion (**Executive Session/CONA Members only**) – 45 Minutes
3. 2023 Workplan Updates (**Jameca & Latrice**) – 15 minutes
 - a. BSD Initiative
 - b. Convention 2023
 - c. Reframing Aging Training/Call for Abstracts Memo
4. Meeting Wrap Up (**All**) – 5 minutes
 - a. Next Meeting: May 22nd, 11am-12:30pm EST

Meeting Minutes

1. Discussion with President Elect Dr. de las Fuentes (**All**) – 30 minutes
 - a. Brainstorm aging-related initiative ideas
 - i. Aging representation in diversity initiatives and programming
 1. Addressed at same level as racism, sexism, disability, etc.
 2. Included in resolutions, edi message; enhancing messages to make them more inclusive
 - ii. Endorsement and promotion of Reframing Aging staff training including identifying specific outcome metrics following the training
 - iii. Create a taskforce to develop strategies to counter societal age discrimination and promote age inclusivity in settings such as the workplace and health and mental healthcare
 - iv. Advocacy for Medicare to reimbursement mental health services to older adults provided by trainees under the supervision of a licensed psychologist
 - b. Identify initiative(s) to move forward
 - i. Discussion around ideas for task force proposal to be discussed during next meeting
 - c. Discuss action items and next steps
 - i. Committee can send proposal for task force to Board for approval
 1. Board will want to see more of finance, impact, and end point
 2. Dr. des las Fuentes can send example of proposal formatting to Jameca and Latrice
 - a. Includes: Timeline, budget, impact
 - ii. Dr. des las Fuentes can send contact for Julio Abreau in APA Advocacy and pdf documents used in Advocacy at Practice Leadership Conference to Jameca and Latrice for CONA to stay aware of work being done around Advocacy for Medicare initiative
2. Nominations discussion (**Executive Session/CONA Members only**) – 45 Minutes
 - a. Members selected 2024 nomination slates
3. 2023 Workplan Updates (**Jameca & Latrice**) – 15 minutes
 - a. BSD Initiative
 - i. Individual task force from each neruopsyc associations to help committee with developing content

- ii. 3 cities in total want to participate in initiative; 2 more in addition to Dublin
 - 1. Meetings with each city to take place in May
 - iii. Ideas for formatting content for best use
 - 1. Integrate to reference manual for individual officers
 - 2. Training manual
 - iv. Representative from APA communications to attend next month's meeting
 - v. Pause on external work for the time being; Continue to move forward next month
 - b. Convention 2023
 - i. Science Summit will happen at convention on Saturday, August 5th
 - ii. More names requested for data blitz
 - 1. Anne to reach out to Division 20 for Early career awardees and SEG mentoring and awards committee for recommendations
 - 2. Latrice to reach out to Aging portfolio's summer interns
 - c. Reframing Aging Training/Call for Abstracts Memo
4. Meeting Wrap Up (**All**) – 5 minutes
- a. Next Meeting: May 22nd, 11am-12:30pm EST

Workplan Action Items

Workplan Item	Action Items	Lead(s)	Deadline	Status
BSD Initiative	TBD	Chris & Jameca	--	Ongoing efforts; Chris meeting with Dublin PD; Discussion with APA Comms in May

Reframing Aging Initiative	CEO/Board Approval for Susan, Rebecca, -- APA partnership & Ann Training proposal submission			Staff liaison discussing internally with APA leadership
CE Sponsored webinar	TBD	Susan & Mary Beth	--	Will discuss/plan in May
Policy review	Track Changes draft for committee to review	Jameca	June 1	Ongoing
Careers in Aging Roadmap	TBD	Susan & Ann	--	Will discuss/plan in May
Convention 2023	Review nominations for CONA Award	Mary Beth & Ann	--	Awaiting updates from Science Directorate; award deadline May 1; will review applications in May

CONA 2023 Timeline



CONA Monthly Meeting

Location: Microsoft Teams

Date: 5/22/23

Time: 11am-12:30pm EST

Participants:

☒ Jameca Woody Cooper (Chair)	☒ Ann Steffen
☐ Rebecca Allen	☒ Kelly McConnell (BAPPI Liaison)
☒ Mary Beth Morrissey	☒ Amani Basker (Staff Liaison)
☒ Christopher Nguyen	☒ Latrice Vinson (Staff Liaison)
☒ Susan Whitbourne	☒ Maya Allen (PI Program Assistant)

Agenda Items

1. Policy Review (**Amani**)- 30 min
2. Presidential Task Force discussion (**Amani/Latrice**)-30 min
3. CE webinar series
4. Updated educational materials (**All**)-15 minutes
5. Updates (**Jameca, Latrice, Amani**)-10 min
 - a. 2023 Convention
 - b. BSD Initiative
 - c. 2023 Awards
 - d. Reframing Aging Initiative
6. Wrap Up-5 minutes
 - a. Next meeting: June 26th, 11am-12:30pm EST

Meeting Minutes

1. Policy Review (**Amani**)- 30 min
 - a. The committee discussed a check in for progress on policy review assignments
 - i. Members have met to discuss their assigned resolutions
 - ii. Ann and Chris to send 2-3 sentence justification statement for major revision to family caregivers resolution by June meeting
 - iii. Deadline for all members to submit edits to assigned resolutions by June committee meeting (June 26th)
 - b. The committee will discuss submitted edits/recommendations, and next steps during next meeting

2. Presidential Task Force discussion (**Amani/Latrice**)-30 min
 - a. After having internal discussion, CONA may not have the bandwidth to take lead on initiative once implemented next year
 - i. Idea is to potentially have the Aging Leadership Council and Division 20 included in initiative next year
 - ii. Goal is to encourage to a collaborative effort across all groups in aging leadership council
 - b. Proposal for 2024 Presidential initiative is due now
 - i. No exact deadline, but can follow up with APA President-elect for hard deadline if needed
 - ii. The committee started the conversation on identifying outcomes, impact, and objectives to take to next aging leadership council meeting and Division 20 meeting
 1. Ideas for outcomes: Audit on Ageism within APA; identifying areas of ageism and developing strategies to combat it. Tying the committee's initiative into more outward facing initiatives. Build on staff training for reframing aging initiative for next year; elevate to provide training for all staff vs. 10-12 people.
 - iii. Susan will attend the aging leadership council meeting next week to share information and introduce idea; Latrice to meet with Div. 20 this week to share information and introduce idea for feedback on participation
 1. After discussion with aging leadership council and Div. 20, CONA will decide who will take the lead on developing the proposal
3. CE webinar series
 - a. Committee would like to proceed with CE options for webinar
 - b. 1 Webinar in total
 - i. Topic ideas: Using technology/social media with patients for providers-incorporating it into practice; Long term care and mental health; Mental health and law enforcement
 - c. Next steps to be discussed during next meeting
 - i. : Determine when the webinar will take place (2023 summer, fall, or winter)
 - ii. Determine a timeline/deadline for entire process
 1. Identify a topic

2. Identify individuals for small workgroup
3. Steps for identifying presenters
4. Discuss marketing process and internal processes
4. Updated educational materials (**All**)-15 minutes
 - a. CONA members to determine a list of areas on the careers in aging roadmap site that may need to be updated and send to Amani
 - i. Amani to reach out to data analytics from APA IT to request a report on which sites receive the most hits
 1. Start off with 6-8 pages that need significant updates
5. Updates (**Jameca, Latrice, Amani**)-10 min
 - a. 2023 Convention
 - i. An update was given on progress with Science Summit
 - ii. Email to be forwarded to members with more details
 - b. BSD Initiative
 - i. Currently paused; additional information to follow from APA communications for next steps
 - c. 2023 Awards
 - i. Materials and ranking sheet will be sent to members
 - ii. Ranking to be discussed at June meeting
 - d. Reframing Aging Initiative
 - i. Proposal submitted; elevated to EDI office
6. Wrap Up-5 minutes
 - a. Next meeting: June 26th, 11am-12:30pm EST

Workplan Action Items

Workplan Item	Action Items	Lead(s)	Deadline	Status
BSD Initiative	TBD	Chris & Jameca	--	Ongoing efforts; Chris meeting with Dublin PD;

				Discussion with APA Comms in May
Reframing Aging Initiative	CEO/Board Approval for Susan, Rebecca, -- APA partnership Training proposal submission	& Ann	--	Staff liaison discussing internally with APA leadership
CE Sponsored webinar	TBD	Susan & Mary Beth	--	Will discuss/plan in May
Policy review	Track Changes draft for committee to review	Jameca	June 1	Ongoing
Careers in Aging Roadmap	TBD	Susan & Ann	--	Will discuss/plan in May
Convention 2023	Review nominations for CONA Award	Mary Beth & Ann	--	Awaiting updates from Science Directorate; award deadline May 1; will review applications in May

CONA 2023 Timeline



CONA Monthly Meeting

Location: Microsoft Teams

Date: 6/26/23

Time: 11am-12:30pm EST

Participants:

☒ Jameca Woody Cooper (Chair)	☒ Ann Steffen
☒ Rebecca Allen	☒ Kelly McConnell (BAPPI Liaison)
☐ Mary Beth Morrissey	☒ Amani Basker (Staff Liaison)
☐ Christopher Nguyen	☐ Maya Allen (Program Assistant)
☐ Susan Whitbourne	

Agenda Items

1. 2023 Awards Selection (**Executive Session/CONA Members only**)-20 min
2. Policy Review (**Amani**)- 30 min
3. Presidential Task Force discussion (**Amani/All**)-15 min
4. CE webinar series (**All**)-15 min
5. Updates (**Jameca, Amani**)-10 min
 - a. 2023 Convention
 - b. BSD Initiative
 - c. Reframing Aging Initiative
 - d. Update educational materials
6. Wrap Up
 - a. Next meeting: July 24th, 11am-12:30pm EST

Meeting Minutes

1. 2023 Awards Selection (**Executive Session/CONA Members only**)-20 min
 - a. The committee discussed nominee rankings
 - b. Final rankings table sent to committee by 6/29 for consensus
 - c. Awardee announcement to be sent out by 7/5
2. Policy Review (**Amani**)- 30 min
 - a. The committee discussed progress on policy review assignments
 - b. Housekeeping edits to be completed ideally by July 24th meeting; August meeting at the latest
 - i. Resolution on ageism edits are completed and uploaded to Teams

- ii. Resolution on palliative care edits are in progress to be completed by July 24th meeting
- c. Family caregivers resolution and assisted dying resolution are in need of substantial edits; justification statements for edits to be completed by July 24th meeting
- 3. Presidential Task Force discussion (**Amani/All**)-15 min
 - a. Division 20 is currently working on an outline for ideas for the proposal
 - i. Moving towards a task force to examine ageism integrated into DEI
 - b. More updates to follow from Division 20 on progress; Proposal to be submitted to Dr. de las Fuentes by end of July
- 4. CE webinar series (**All**)-15 min
 - a. Plan for 2 webinars to take place in October and February
 - b. Topics and advertising to be discussed at July 24th meeting
- 5. Updates (**Jameca, Amani**)-10 min
 - a. 2023 Convention
 - i. Social hour is confirmed for August 4th; flyer will be distributed once all details are finalized
 - b. BSD Initiative
 - i. 2 new directions suggested by APA Advocacy; new channels would be worked on through APA Advocacy office as POC
 - 1. Create a product aimed for national associations (International chiefs of police, national sheriffs' association, etc.) to be widely dispersed amongst their memberships of police chiefs
 - 2. Mental health response teams: A product aimed at 911 operators where they have the option of sending a mental health professional to scenes of disturbances, either in conjunction with police or separately
 - ii. Next steps:
 - 1. Committee will further discuss suggested options to determine how they will proceed
 - 2. Follow up meeting to be scheduled with APA advocacy partners
 - 3. List of experts to be shared with committee for consultation on topics from APA advocacy partners
 - 4. Product creation and follow up

- 5. Publishing and outreach- APA communications team
- c. Reframing Aging Initiative
 - i. Currently waiting for meetings to be scheduled with internal APA staff and GSA
 - ii. More information to be shared during July 24th meeting
- d. Update educational materials
 - i. Update will be provided during next meeting
- 6. Wrap Up
 - a. Next meeting: July 24th, 11am-12:30pm EST

Workplan Action Items

Workplan Item	Action Items	Lead(s)	Deadline	Status
BSD Initiative	On pause; Awaiting feedback from comms	Chris & Jameca	--	Ongoing efforts
Reframing Aging TBD Initiative		Susan, Rebecca, & Ann	--	Staff liaison discussing internally with APA leadership; Connecting GSA with EDI/PI for further discussion
CE Sponsored webinar	Determine dates (October??); topics (XXX); small workgroups	Susan & Mary Beth	--	Follow up on action items
Policy review	Track Changes draft for committee to review	Jameca	June 1	Ongoing
Careers in Aging Roadmap	TBD	Susan & Ann	--	Will discuss/plan in July
Convention 2023	Review Science Summit panelist	All Members	--	Awaiting updates from Science Directorate;
CONA Awards	Review nominations for CONA Award	All Members	--	award deadline May 1; will review applications in June

CONA 2023 Timeline



CONA Monthly Meeting

Location: Microsoft Teams

Date: 7/24/23

Time: 11am-12:30pm EST

Participants:

☒ Jameca Woody Cooper (Chair)	☒ Ann Steffen
☒ Rebecca Allen	☒ Kelly McConnell (BAPPI Liaison)
☐ Mary Beth Morrissey	☒ Amani Basker (Staff Liaison)
☒ Christopher Nguyen	☒ Maya Allen (Program Assistant)
☒ Susan Whitbourne	

Agenda Items

1. Policy Review (**Amani**)-15 mins
2. Presidential Task Force discussion (**Amani/All**)-20 mins
3. CE webinar series (**All**)-20 mins
4. Updates (**Jameca, Amani**)-35 mins
 - a. 2023 Convention
 - b. BSD Initiative
 - c. Reframing Aging Initiative
 - d. Update educational materials
5. Wrap Up
 - a. Next meeting: August 28th, 11am-12:30pm EST

Meeting Minutes

1. Policy Review (**Amani**)-15 mins
 - a. The committee discussed progress on the policy review assignments
 - b. Final update to be discussed during August meeting
2. Presidential Task Force discussion (**Amani/All**)-20 mins
 - a. The committee discussed feedback on the draft proposal sent from Division 20
 - i. Proposed to add budget and outcomes portion to proposal
 - b. Next steps:
 - i. Susan to add additional portions to proposal to send back to Division 20 for feedback; once feedback is received, Jameca to look over to finalize
 - ii. Once finalized, the proposal will be submitted to Dr. de las Fuentes

3. CE webinar series (**All**)-20 mins

- a. The committee continued the discussion on topics, partnership with E4/Clinician's corner, and potentially offering CE credit
 - i. Next steps:
 - 1. Amani will gather more information about the process for partnering with E4 and clinician's corner for the committee to discuss pros and cons to decide which process to move forward with
 - 2. Plan is for a 2-hour webinar in October/November 2023; 2nd and 3rd webinars will take place in 2024
 - 3. The committee will continue to discuss the outline for the webinars in August meeting (identifying speakers, creating descriptions, determining outcomes, etc.)

4. Updates (**Jameca, Amani**)-35 mins

- a. 2023 Convention
 - i. Jameca provided an update on the Aging Science Summit
 - ii. Ann will present the CONA award at the committee social hour
- b. BSD Initiative
 - i. Amani provided an update on new topics for the BSD initiative
 - ii. The committee will further discuss their decision on the topics in the August meeting
- c. Reframing Aging Initiative
- d. Update educational materials

5. Wrap Up

- a. Next meeting: August 28th, 11am-12:30pm EST

Workplan Action Items

Workplan Item	Action Items	Lead(s)	Deadline	Status
BSD Initiative	On pause; Awaiting feedback from comms	Chris & Jameca	--	Ongoing efforts
Reframing Aging TBD Initiative		Susan, Rebecca, & Ann	--	Staff liaison discussing internally with APA leadership; Connecting GSA with EDI/PI for further discussion
CE Sponsored webinar	Determine dates (October??); topics (XXX); small workgroups	Susan & Mary Beth	--	Follow up on action items
Policy review	Track Changes draft for committee to review	Jameca	June 1	Ongoing
Careers in Aging Roadmap	TBD	Susan & Ann	--	Will discuss/plan in July
Convention 2023	Review Science Summit panelist	All Members	--	Awaiting updates from Science Directorate;
CONA Awards	Review nominations for CONA Award	All Members	--	award deadline May 1; will review applications in June

CONA 2023 Timeline



CONA Monthly Meeting

Location: Microsoft Teams

Date: 8/28/23

Time: 11am-12:30pm EST

Participants:

☒ Jameca Woody Cooper (Chair)	☒ Ann Steffen
☒ Rebecca Allen	☐ Kelly McConnell (BAPPI Liaison)
☐ Mary Beth Morrissey	☒ Amani Basker (Staff Liaison)
☒ Christopher Nguyen	☒ Maya Allen (Program Assistant)
☒ Susan Whitbourne	

Agenda Items

1. Policy Review (**Amani**)-10 minutes
2. Presidential Task Force Discussion (**Amani/All**)-5 minutes
3. CE webinar series (**All**)-30 minutes
4. 2024 Workplan (**All**)-20 minutes
5. Updates (**Jameca/Amani**)-15 minutes
 - a. 2023 Convention follow up
 - b. BSD Initiative
 - c. Reframing Aging Initiative
 - d. Update educational materials
6. Chair Elect Process (**Executive Session/CONA Members Only**)-10 minutes
7. Wrap Up
 - a. Next meeting: September 25, 11am-12:30pm EST

Meeting Minutes

1. Policy Review (**Amani**)-10 minutes
 - a. The committee discussed final updates on the policy review process
2. Presidential Task Force Discussion (**Amani/All**)-5 minutes
 - a. The final proposal was submitted to Dr. De las Fuentes
 - b. More updates to the committee will follow shortly
3. CE webinar series (**All**)-30 minutes
 - a. The committee discussed in more detail the logistics and plan for the webinar series

- b. Plan is to use the workshop topic from APA 2023, cut content in half, and use as a 2-hour webinar
 - c. Title: Advancing your clinical practice with older adults, culturally responsive psychotherapy
 - i. CE could be offered through partnership with Missouri Psychological Association (MOPA)
 - d. Next steps:
 - i. Ann to reach out to Veronica regarding scheduling for late October
 - ii. The committee will finalize planning for the 2nd webinar during next meeting
 - 1. Topic options: Advocacy, long term care, or technology?
 - a. Potential ideas: Long term care (planning, billing issues, insurance issues). Advocacy and patients' rights, Medicare issues
- 4. 2024 Workplan (**All**)-20 minutes
 - a. The committee discussed outcomes/impacts from 2023 workplan and items to be included on their 2024 workplan
 - b. Draft workplan will be submitted to BAPPI by deadline
- 5. Updates (**Jameca/Amani**)-15 minutes
 - a. 2023 Convention follow up
 - i. The committee discussed feedback from APA 2023
 - b. BSD Initiative
 - i. Update
 - 1. Chis met with deputy chief of police in Dublin
 - 2. Flyer will be able to be disseminated to incorporate into training practices; each officer will have access to the flyer
 - 3. Next steps: collaborating with other organizations for input for flyer
 - c. Reframing Aging Initiative
 - i. No current updates
 - d. Update educational materials
- 6. Chair Elect Process (**Executive Session/CONA Members Only**)-10 minutes
 - a. The committee selected their 2024 chair
- 7. Wrap Up
 - a. Next meeting: September 25, 11am-12:30pm EST

Workplan Action Items

Workplan Item	Action Items	Lead(s)	Deadline	Status
BSD Initiative	On pause; Awaiting feedback from comms	Chris & Jameca	--	Ongoing efforts
Reframing Aging Initiative	TBD	Susan, Rebecca, & Ann	--	Staff liaison discussing internally with APA leadership; Connecting GSA with EDI/PI for further discussion
CE Sponsored webinar	Determine dates (October??); topics (XXX); small workgroups	Susan & Mary Beth	--	Follow up on action items
Policy review	Track Changes draft for committee to review	Jameca	June 1	Ongoing
Careers in Aging Roadmap	TBD	Susan & Ann	--	Will discuss/plan in July
Convention 2023	Review Science Summit panelist	All Members	--	Awaiting updates from Science Directorate;
CONA Awards	Review nominations for CONA Award	All Members	--	award deadline May 1; will review applications in June

CONA 2023 Timeline



CONA Monthly Meeting

Location: **Microsoft Teams**

Date: 9/25/23

Time: 11am-12:30pm EST

Participants: ☒ Jameca Woody Cooper (Chair) ☒ Ann Steffen
☒ Rebecca Allen ☒ Kelly McConnell (BAPPI Liaison)
☒ Mary Beth Morrissey ☒ Amani Basker (Staff Liaison)
☒ Christopher Nguyen ☒ Maya Allen (Program Assistant)
☒ Susan Whitbourne

Agenda Items

1. Presidential Task Force Discussion (**Amani/All**)-5 minutes
2. CE webinar series (**All**)-25 minutes
3. 2024 Targeted Nomination Statement (**Amani/All**)-15 minutes
4. 2024 Workplan (**All**)-20 minutes
5. Advocacy update (**Serena Davila**)-10 min
6. Updates (**Jameca/Amani**)-15 minutes
 - a. BSD Initiative
 - b. Reframing Aging Initiative
 - c. 2024 Convention
 - d. Update educational materials
7. Wrap Up
 - a. Next meeting: October 23rd, 11am-12:30pm EST

Meeting Minutes

1. Presidential Task Force Discussion (**Amani/All**)-5 minutes
 - a. The committee is awaiting a response for the submitted proposal
2. CE webinar series (**All**)-25 minutes
 - a. Fall webinar is scheduled for 12pm CT on Friday, November 3rd
 - i. Final information will be sent to APA communications for marketing/advertising
 - b. The committee discussed topics/ideas for the spring 2024 webinar
 - i. Long-term care (helping families navigate healthcare system; interventions within healthcare facilities; Medicare for practitioners)

3. 2024 Targeted Nomination Statement (**Amani/AII**)-15 minutes
 - a. The committee reviewed the 2025 call for nominations template and discussed criteria to be added for the student seat
4. 2024 Workplan (**AII**)-20 minutes
 - a. The committee discussed the draft 2024 workplan and provided updates on current items
5. Advocacy update (**Serena Davila**)-10 min
 - a. An update from the advocacy office was provided
6. Updates (**Jameca/Amani**)-15 minutes
 - a. BSD Initiative
 - i. Flyer to be shared with committee at next meeting for review
 1. Following committee review, then to be shared with advocacy office
 - b. Reframing Aging Initiative
 - i. An update on the status on the initiative was discussed
 - c. 2024 Convention
 - i. The committee began brainstorming ideas of programming for 2024 convention
 - ii. The committee will continue to discuss item in forthcoming meetings
 - d. Update educational materials
 - i. The committee discussed next steps for the item
 1. The committee to share a list of websites to start with
 2. Coordination to then follow with APA web services for data for the webpages
7. Wrap Up
 - a. Next meeting: October 23rd, 11am-12:30pm EST

Workplan Action Items

Workplan Item	Action Items	Lead(s)	Deadline	Status
BSD Initiative	Review of digital flyer; share with APA Comms and Advocacy	Chris & Jameca	--	Ongoing efforts
Reframing Aging TBD Initiative		Susan, Rebecca, & Ann	--	Staff liaison discussing internally with APA leadership; Connecting GSA with EDI/PI for further discussion
CE Sponsored webinar	Fall 2023, topic: Plan for Spring 2024	Susan & Mary Beth	--	Follow up on action items
Careers in Aging Roadmap	TBD	Susan & Ann	--	Will discuss/plan in Fall 2024
Update Educational Materials	Review current CONA webpages and identify pages that need to be updated to reflect current content	Chris		Ongoing efforts

CONA 2023 Timeline



CONA Monthly Meeting

Location: **Microsoft Teams**

Date: 10/23/23

Time: 11am-12:30pm EST

Participants:

☒ Jameca Woody Cooper (Chair)	☐ Ann Steffen
☐ Rebecca Allen	☒ Kelly McConnell (BAPPI Liaison)
☐ Mary Beth Morrissey	☒ Amani Basker (Staff Liaison)
☒ Christopher Nguyen	☒ Serena Davila (Advocacy Partner)
☒ Susan Whitbourne	☒ Maya Allen (Program Assistant)

Agenda Items

1. Presidential Task Force Discussion (**Amani/All**)-5 minutes
2. Policy Review (**Amani/All**)-10 minutes
3. CE webinar series (**All**)-20 minutes
4. 2024 Workplan (**All**)-20 minutes
5. Advocacy update (**Serena Davila**)-10 min
6. Request for comments update (**All**)-10 min
7. Updates (**Jameca/Amani**)-15 minutes
 - a. BSD Initiative
 - b. Reframing Aging Initiative
 - c. 2024 Convention
 - d. Update educational materials
8. Wrap Up
 - a. Next meeting: November 27th, 11am-12:30pm EST

Meeting Minutes

1. Presidential Task Force Discussion (**Amani/All**)-5 minutes
 - a. The committee discussed the decision made on the proposal
 - b. The committee discussed next steps:
 - i. Beginning a conversation with the EDI office and the Public Interest directorate to take on the asks addressed in the proposal as committee initiatives
 - ii. Inviting staff from PI and/or EDI to a CONA meeting

2. Policy Review (**Amani/All**)-10 minutes
 - a. The committee discussed the update on the policy review process
 - b. The committee discussed the 4 policies marked as needed substantial edits and a plan for how the committee will prioritize, review, and revise in 2024
 - c. Can add this as an initiative for the 2024 workplan
3. CE webinar series (**All**)-20 minutes
 - a. 1st webinar scheduled for 12pm CT on Friday, November 3rd
 - i. Link to webinar to be shared via APA listservs
 - b. The committee began planning logistics for 2nd webinar
 - i. Topic: Psychological components of long-term care:
 1. Helping clients and families transition to long term
 2. What psychologists do in long term settings
 3. Advocacy and models for improving long term care
 - c. The committee will plan for 1st quarter 2024 for the 2nd webinar to take place
4. 2024 Workplan (**All**)-20 minutes
 - a. The committee discussed comments on the 2024 workplan initiatives received from BAPPI
5. Advocacy update (**Serena Davila**)-10 min
 - a. The committee received an update from the advocacy partner
6. Request for comments update (**All**)-10 min
 - a. The committee discussed the process for submitting requests for comments going forward
7. Updates (**Jameca/Amani**)-15 minutes
 - a. BSD Initiative
 - i. The committee received and update from the BSD coordinator
 - b. Reframing Aging Initiative
 - c. 2024 Convention
 - i. Will be discussed at the next meeting
 - d. Update educational materials
8. Wrap Up
 - a. Next meeting: November 27th, 11am-12:30pm EST

Workplan Action Items

Workplan Item	Action Items	Lead(s)	Deadline	Status
BSD Initiative	On pause; Awaiting feedback from comms	Chris & Jameca	--	Ongoing efforts
Reframing Aging Initiative	TBD	Susan, Rebecca, & Ann	--	Staff liaison discussing internally with APA leadership; Connecting GSA with EDI/PI for further discussion
CE Sponsored webinar	Determine dates (October??); topics (XXX); small workgroups	Susan & Mary Beth	--	Follow up on action items
Policy review	Track Changes draft for committee to review	Jameca	June 1	Ongoing
Careers in Aging Roadmap	TBD	Susan & Ann	--	Will discuss/plan in July
Convention 2023	Review Science Summit panelist	All Members	--	Awaiting updates from Science Directorate;
CONA Awards	Review nominations for CONA Award	All Members	--	award deadline May 1; will review applications in June

CONA 2023 Timeline



CONA Monthly Meeting

Location: **Microsoft Teams**

Date: 11/27/23

Time: 11am-12:30pm EST

Participants:

☒ Jameca Woody Cooper (Chair)	☐ Ann Steffen
☒ Rebecca Allen	☒ Kelly McConnell (BAPPI Liaison)
☒ Mary Beth Morrissey	☒ Amani Basker (Staff Liaison)
☐ Christopher Nguyen	☐ Serena Davila (Advocacy Partner)
☒ Susan Whitbourne	☒ Maya Allen (Program Assistant)

Agenda Items

1. Presidential Task Force Discussion (**Amani/Dr. Lauren Sommers/All**)-30 minutes
2. Reframing Aging Initiative (**All**)-10 minutes
3. Policy Review (**Amani/All**)-20 minutes
4. CE webinar series (**All**)-10 minutes
5. 2024 Workplan (**Amani**)-5 minutes
6. Advocacy update (**Serena Davila**)-5 min
7. Request for comments update (**Jameca/Amani**)-5 min
8. Updates (**Jameca/Amani**)-5 minutes
 - a. BSD Initiative
 - b. 2024 Convention
 - c. Update educational materials
9. Wrap Up
 - a. **Next meeting: Need to reschedule. Week of December 11th/18th??**

Meeting Minutes

1. Presidential Task Force Discussion (**Amani/Dr. Lauren Sommers/All**)-30 minutes
 - a. The committee brainstormed ways to address methods and objectives section of proposal with Dr. Lauren Sommers. Ideas included:

1. Inviting APA staff from SWEO office to a future CONA meeting to discuss possible adding a question to the quarterly staff survey to share results with CONA
 2. Discussing with APA membership office about opportunities available to include additional offerings to the membership, referencing #'s 3-6 of methods and objectives section of the proposal
 - ii. Reviewing results and recommendations from CODAPAR survey to determine how they tie into the outcomes the committee is seeking
 - iii. Then, if appropriate, begin discussions with APA SWEO and membership office to determine what APA can do to reach desired outcomes
2. Reframing Aging Initiative (**All**)-10 minutes
 - a. Will revisit in Jan/Feb CONA meeting
 - b. Follow up will be done with the APA communications office regarding partnering with GSA for logo addition to reframing initiative webpage
3. Policy Review (**Amani/All**)-20 minutes
 - a. The committee discussed the 4 policies marked as needing substantial edits
 - b. It was decided that the Resolution on palliative care and end of life issues and the Resolution on assisted dying would be prioritized in 2024 for revisions
4. CE webinar series (**All**)-10 minutes
 - a. The committee briefly discussed feedback from 1st webinar; will revisit in December meeting for more updates
 - b. The committee discussed timeframe and speakers for the 2nd webinar
 - i. Proposed date is February 2024
 - ii. Potential speakers are Lisa Lind and Debbie Thought
 - c. The committee will further discuss final dates and if CE credits will be offered during next meeting
5. 2024 Workplan (**Amani**)-5 minutes
 - a. The committee will revisit this item in the December meeting to make assignments for the initiatives
6. Advocacy update (**Serena Davila**)-5 min
 - a. No current updates
7. Request for comments update (**Jameca/Amani**)-5 min

- a. The committee discussed the current open RFC, due Dec. 4th and the new RFC, due Dec. 20th
- 8. Updates (**Jameca/Amani**)-5 minutes
 - a. BSD Initiative
 - i. Currently awaiting the final flyers to be shared with CONA
 - b. 2024 Convention
 - i. The deadline for proposal submissions is January 10th
 - ii. The committee will discuss further during the December meeting
 - c. Update educational materials
- 9. Wrap Up
 - a. **Next meeting: Need to reschedule. Week of December 11th/18th??**
 - i. The committee decided to move December meeting to the 18th due to a conflict with Christmas

Workplan Action Items

Workplan Item	Action Items	Lead(s)	Deadline	Status
BSD Initiative	On pause; Awaiting feedback from comms	Chris & Jameca	--	Ongoing efforts
Reframing Aging TBD Initiative		Susan, Rebecca, & Ann	--	Staff liaison discussing internally with APA leadership; Connecting GSA with EDI/PI for further discussion
CE Sponsored webinar	Debrief from 11/3 webinar; Develop timeline for 2024 webinar	Ann and Susan	--	Follow up on action items

Policy review	Review polices that were recommended for substantial changes	Jameca		Ongoing
Careers in Aging Roadmap	TBD	Susan & Ann	--	Ongoing
Convention 2024	Discuss potential Aging programming	All Members	--	APA proposals due 1/10/24
CONA Awards	Completed	All Members	--	CONA Awardee – Dr. Benjamin Mast

CONA Monthly Meeting

Location: **Microsoft Teams**

Date: 12/18/23

Time: 11am-12:30pm EST

Participants:

☒ Jameca Woody Cooper (Chair)	☐ Ann Steffen
☒ Rebecca Allen	☒ Kelly McConnell (BAPPI Liaison)
☐ Mary Beth Morrissey	☒ Amani Basker (Staff Liaison)
☒ Christopher Nguyen	☒ Serena Davila (Advocacy Partner)
☒ Susan Whitbourne	☒ Maya Allen (Program Assistant)

Agenda Items

1. Presidential Task Force Discussion (**All**)-10 minutes
 - a. Addressing anti-ageism efforts at APA*
2. Policy Review (**Amani/All**)-15 minutes
3. CE webinar series (**All**)-5 minutes
4. 2023 Workplan Wrap up (Amani/All)- 20 minutes
5. 2024 Workplan Review (**Amani**)- 20 minutes
6. Advocacy update (**Serena Davila**)-5 min
7. Updates (**Jameca/Amani**)-5 minutes
 - a. BSD Initiative
 - b. 2024 Convention – proposals due **1/10/24**
<https://convention.apa.org/proposals/division-programs>
 - c. Update educational materials
8. Wrap Up/Farewells (**All**)-10 minutes

Meeting Minutes

1. Presidential Task Force Discussion (**All**)-10 minutes
 - a. Addressing anti-ageism efforts at APA*
 - i. The committee reviewed the outcomes from the CODAPAR survey to determine how they may align with the ideas in the proposal
 1. Members will continue to review findings from the survey between now and next meeting

- ii. Appropriate APA staff will be invited to January and February CONA meeting to discuss next action steps in addressing anti-ageism efforts at APA
 - 1. Outreach to staff in membership, staff wellbeing, communications, and education for collaboration
- 2. Policy Review (**Amani/All**)-15 minutes
 - a. The committee discussed finalizing revisions for the resolution on palliative care and end of life issues
 - b. The committee decided the review process will begin in January
- 3. CE webinar series (**All**)-5 minutes
 - a. The committee discussed logistics behind the 2nd webinar
 - i. The committee discussed offering CE credits for 2nd webinar; partnership through E4
 - ii. Dates and timelines to be determined
- 4. 2023 Workplan Wrap up (Amani/All)- 20 minutes
 - a. The committee discussed results for each initiative from 2023 workplan
 - b. The committee members to fill in results section for initiatives they were lead on in Teams
- 5. 2024 Workplan Review (**Amani**)- 20 minutes
 - a. The committee members to review 2024 workplan in Teams
- 6. Advocacy update (**Serena Davila**)-5 min
- 7. Updates (**Jameca/Amani**)-5 minutes
 - a. BSD Initiative
 - b. 2024 Convention – proposals due **1/10/24**
<https://convention.apa.org/proposals/division-programs>
 - c. Update educational materials
- 8. Wrap Up/Farewells (**All**)-10 minutes
 - a. The committee expressed farewells to the members rotating off

Workplan Action Items

Workplan Item	Action Items	Lead(s)	Deadline	Status
BSD Initiative	On pause; Awaiting feedback from comms	Chris & Jameca	--	Ongoing efforts
Reframing Aging Initiative	TBD	Susan, Rebecca, & Ann	--	Staff liaison discussing internally with APA leadership; Connecting GSA with EDI/PI for further discussion
CE Sponsored webinar	Debrief from 11/3 webinar; Develop timeline for 2024 webinar	Ann and Susan	--	Follow up on action items
Policy review	Review polices that were recommended for substantial changes	Jameca		Ongoing
Careers in Aging Roadmap	TBD	Susan & Ann	--	Ongoing
Convention 2024	Discuss potential Aging programming	All Members	--	APA proposals due 1/10/24
CONA Awards	Completed	All Members	--	CONA Awardee – Dr. Benjamin Mast