

WORKSHEET 5.1. Responsibility Analysis

1. Write down all the “dominos” that were involved—all the things that contributed to the bad outcome. This includes any circumstances that you had no control over, as well as things you did have control over. Be sure to include the actions of other people, especially the perpetrator, if there is one!
2. Assign responsibility percentages to each contributing factor (without worrying about the math).
3. Total up all your percentages and write this down in the space provided at the bottom of the Assigned % column.
4. Recalculate the relative contribution of each entry in the table by dividing the percentage you assigned it by the total percentage and write these in the right column.

Factors contributing to the situation	Assigned %	Relative %
Total		