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## Editorial Checklist for *Psychology and Aging*

Please complete this checklist, and copy and paste it into your cover letter for submission. We urge you to give careful attention to each item so that our editorial team has all the information needed to evaluate your paper. Attention to these details can save you time in the long run by reducing the need for multiple revisions. Thank you!

### ***Overall Manuscript Preparation***

- \_\_\_ The manuscript has been prepared according to the APA Publication Manual (7<sup>th</sup> Edition) (e.g., double-spacing, reference format, section headers; see also APA Manuscript Preparation Guidelines) and the Submission Guidelines for *Psychology and Aging*.
- \_\_\_ The **pages** of the manuscript are numbered.
- \_\_\_ The manuscript includes an **Abstract** that describes the (a) objectives, (b) participants, (c) methods, (d) findings, and (e) conclusions (cf. Appelbaum et al., 2018, *American Psychologist*).
- \_\_\_ A **Public Significance Statement** (typically, 2 or 3 sentences) is included after the Abstract, describing the most central finding(s) that will be easily understood by the public (e.g., practitioners, educators, policy makers, and news media), as well as the implications for theory, application, and/or policy.
- \_\_\_ All secondary data, statistical packages, program code, and other methods developed by others are **appropriately cited** in the text and listed in the Reference section, or the legal or ethical reasons for not doing so are explained clearly in the paper.

Check one:

- \_\_\_ My study received research **ethics committee approval** (e.g., from an Institutional Review Board), and the Method section includes information about the review board that provided approval.
- \_\_\_ My manuscript does not report on human subjects research (e.g., it is a theoretical review or meta-analysis).

Check one:

- \_\_\_ **Supplemental materials** are included. The manuscript provides specific callouts to these materials as needed, and the relevance of these materials is explained in the manuscript and in the Supplement.
- \_\_\_ Supplemental materials are not included.

### ***Dissemination***

Check one:

- \_\_\_ Prior dissemination of the ideas and/or data appearing in the manuscript (e.g., at a conference or meeting, posted on a listserv, shared on a website) is reported in the Author Note.
- \_\_\_ The ideas and data appearing in the manuscript have not been disseminated before (e.g., at a conference or meeting, posted on a listserv, shared on a website).

### ***Transparency in Data, Analysis, and Materials***

- \_\_\_ The Method section contains an opening subsection entitled “Transparency and Openness.”

Check one:

- \_\_\_ The Transparency and Openness subsection affirms that the **de-identified data** on which the study conclusions are based are available AND the link to access this information is provided in the Author Note.
- \_\_\_ The Transparency and Openness subsection explains the legal and/or ethical reasons why the de-identified data have not been made accessible.

Check one:

- ☐ The Transparency and Openness subsection affirms that the **analytic code** (e.g., original programming language or syntax used to conduct analyses in a statistical package such as R or SPSS) needed to reproduce analyses are available AND the link to access to this information is provided in the Author Note. Any software packages (including version numbers) used for data analysis are specified in the Transparency and Openness section.
- ☐ An explanation for why analytic code is not available is provided in the Transparency and Openness subsection.

Check one:

- ☐ The Transparency and Openness subsection affirms that the **materials** are available AND the link to this information is provided in the Author Note.
- ☐ An explanation for why materials are not available is provided in the Transparency and Openness subsection.

### ***Transparency in Research Design***

- ☐ The **sample size** and how it was determined (e.g., **power**) are reported in the Participants subsection in the Methods.
- ☐ Any **data exclusions** are reported in the Method section.
- ☐ All **manipulations** are reported.
- ☐ All **measures** are reported.
- ☐ The Transparency and Openness subsection affirms that we report how we determined our sample size, any data exclusions, all manipulations, and all measures.
- ☐ The **gender and racial distributions** of the sample (as a function of age) are reported in the Participants subsection in the Methods.
- ☐ The **timeframe of data collection (start year – end year)** is reported in the Participants subsection of the Method section.
- ☐ The **geographical location (e.g., country, state, urban vs. rural) of data collection** is reported in the Participants subsection of the Method section.

### ***Preregistration***

- ☐ The Transparency and Openness subsection contains a statement as to whether or not the **study design and hypotheses** were preregistered (preregistration is NOT required).
- ☐ The Transparency and Openness subsection contains a statement as to whether or not the **analytic plan** was preregistered (preregistration is NOT required).

Check one:

- ☐ The **links** to any preregistrations are provided in the Author Note.
- ☐ There were no preregistrations.

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