



Reviewer Tip Sheet

Before your Review

- Read the abstract.
- Determine if you have the appropriate expertise to review the article.
- Disclose any potential conflicts of interest to the editor.
- Respond to invitations to review in a timely manner.

During your Review

- Provide actionable feedback.
- Maintain a professional and respectful tone when you have constructive feedback for the authors.
- Support your recommendation with a detailed and comprehensive analysis of the author's methods, results, and interpretations.
- Separate major and minor points.
 - Examples of major points- Does this manuscript make a meaningful contribution to the field? Is the science strong? Has the research been conducted appropriately? Are the implications of the findings appropriately discussed and interpreted?
 - Examples of minor points- issues with the structure of the article, problems with grammar, or the quality of the writing
- Number your recommendations to organize your thoughts. This also helps the author address your comments in their response.
- Make your recommendation to the editor to accept, reject, or revise with major or minor revisions.

Confidentiality

- Don't discuss the manuscript with others.
- Delete copies of the reviewed materials after you review them.
- Do not upload the manuscript into a generative AI program, as this violates the author's confidentiality.